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This title responds head-on to the growing requests by business faculty for a concise, theory-driven strategic management concepts and cases text. A brief text with a strong focus on skill development Essentials of Human Communication shows how human communication skills apply to the real-world and the workplace. The text presents the fundamental skills of interpersonal, small group, and public communication while emphasizing human communication skills, cultural awareness, listening, critical thinking, ethics, and social media communication. MyCommunicationLab is an integral part of the DeVito program. Key learning applications include MediaShare, an eText, and a study plan. A better teaching and learning experience This program will provide a better teaching and learning experience—for you and your students. Here's how: **Personalize Learning**— MyCommunicationLab is online learning. MyCommunicationLab engages students through personalized learning and helps instructors from course preparation to delivery and assessment. **Improve Critical Thinking**— Critical thinking principles are integrated into the text and in the marginal questions, self-tests, and boxes. **Engage Students**—Real-world examples appear throughout the text. **Apply Ethics**—Real-life ethical issues are discussed. **Support Instructors**— A full set of supplements, including

MyCommunicationLab, provides instructors with all the resources and support they need. Note: MyCommunicationLab does not come automatically packaged with this text. To purchase MyCommunicationLab, please visit: www.mycommunicationlab.com or you can purchase a ValuePack of the text + MyCommunicationLab (at no additional cost): ValuePack ISBN-10: 0205940889 / ValuePack ISBN-13: 9780205940882. The Publication Manual of the American Psychological Association is the style manual of choice for writers, editors, students, and educators in the social and behavioral sciences, nursing, education, business, and related disciplines. Covering both the fundamentals and recent developments in this fast-changing field, *Essentials of Nuclear Medicine and Molecular Imaging, 7th Edition*, is a must-have resource for radiology residents, nuclear medicine residents and fellows, nuclear medicine specialists, and nuclear medicine technicians. Known for its clear and easily understood writing style, superb illustrations, and self-assessment features, this updated classic is an ideal reference for all diagnostic imaging and therapeutic patient care related to nuclear medicine, as well as an excellent review tool for certification or MOC preparation. Provides comprehensive, clear explanations of everything from principles of human physiology, pathology, physics, radioactivity, radiopharmaceuticals, radiation safety, and legal requirements to hot topics such as new brain and neuroendocrine tumor agents and hybrid imaging, including PET/MR and PET/CT. Covers the imaging of every body system, as well as inflammation, infection and tumor imaging; pearls and pitfalls for every chapter; and pediatric doses and guidelines in compliance with the Image Gently and Image Wisely programs. Features a separate self-assessment section on differential diagnoses, imaging procedures and artifacts, and safety issues with unknown cases, questions, answers, and explanations. Includes new images and illustrations, for a total of 430 high-quality, multi-modality examples throughout the text. Reflects recent advances in the field, including updated nuclear medicine imaging and therapy guidelines • Updated dosimetry values and effective doses for all radiopharmaceuticals with new values from the 2015 International Commission on Radiological Protection • Updated information regarding advances in brain imaging, including amyloid, dopamine transporter and dementia imaging • Inclusion of Ga-68 DOTA PET/CT for neuroendocrine tumors • Expanded information on correlative and hybrid imaging with SPECT/CT • New myocardial agents • and more. Contains extensive appendices including updated comprehensive imaging protocols for routine and hybrid imaging, pregnancy and breastfeeding guidelines, pediatric dosages, non-radioactive pharmaceuticals used in interventional and cardiac stress imaging, and radioactivity conversion tables. This new tenth edition of *Modern Essentials* is the complete guide for safely and effectively using essential oils. This is an independent look at the oils, blends, supplements, and personal care products of doTERRA essential oils. The single best resource for learning how technology can make the nursing experience as rewarding and successful as possible Doody's Core Titles for 2021! *Essentials of Nursing Informatics* provides the information and insights readers need to manage and process data to improve the quality and outcomes of healthcare. Topics include the use of computers in nursing administration, practice, education, and research; computer systems and information

theory; electronic medical records, continuum of care information technology systems, and personal health records; coding; and government, clinical, and private sector system requirements. This revised and updated edition covers the latest changes in technology, administration, policy, and their effects on healthcare informatics in the U.S., with contributing international authors from Canada, South America, Europe, Asia, Australia, and New Zealand. The seventh edition includes section summaries, and each chapter includes sample test questions and answers. This updated seventh edition covers: **Nursing Informatics Technologies Nursing Practice Applications System Standards Advanced Applications for the 4th Nursing IT Revolution System Life Cycle Educational Applications Informatics Theory Standards Research Applications Policies and Quality Measures in Healthcare Updated to the new National EMS Education Standards and endorsed by the American Academy of Orthopaedic Surgeons, the fifth edition of our core first responder textbook, Emergency Medical Responder, continues to take an assessment-based approach to emergency medical responder training. Designed to meet the needs of law enforcement personnel, fire fighters, rescue squad personnel, athletic trainers, college students, and laypersons, the text and features found in the fifth edition will help students take the next step toward becoming outstanding Emergency Medical Responders.**

Essentials of Psychology is a streamlined version of Dr. Franzoi's flagship text Psychology: Journey of Discovery. Both texts approach the first course in psychology as a discovery experience, both in describing the scientific theory and research within the discipline and in describing the introductory students' personal journey in learning about themselves and others. Dr. Franzoi uses a story-telling approach to describe the science of psychology, often humanizing himself in humorous personal stories, making the material relatable and engaging for the students. He reinforces the discovery experience theme by including "Journey of Discovery Questions" and "Self-Discovery Questionnaires," "Closer Look," and "Exploring Culture & Diversity" boxed inserts throughout the chapters. Each chapter ends with a "Psychological Applications" section in which the students learn how the theories and research in that chapter can be applied to real-world settings in the students' lives. For one-semester courses in anatomy & physiology. Guiding students through challenging A&P concepts Celebrated for its precise illustrations, time-saving navigation and study tools, and engaging clinical content, Essentials of Anatomy & Physiology is crafted especially for students with no prior knowledge of anatomy & physiology and little science background. The 7th Edition eases students through tough A&P topics, answering the need to help A&P students learn and retain challenging content in the fast-paced one-semester A&P course. New book features, all supported by interactive Mastering A&P media, include new Build Your Knowledge activities, new Spotlight Figures Coaching activities, new Bone and Organ Dissection Videos, and new Dynamic Study Modules that help students study on the go. The full text downloaded to your computer With eBooks you can: search for key concepts, words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf (available as a free download), available online and also via the iPad and Android apps. Upon purchase, you'll

gain instant access to this eBook. Time limit The eBooks products do not have an expiry date. You will continue to access your digital ebook products whilst you have your Bookshelf installed. Key Benefit: Illustrates family therapy techniques -- The Essentials of Family Therapy, 6/e examines the rich history, classic schools, and latest developments in family therapy. Key Topics: Utilize various family therapy techniques. Recognize the techniques of successful contemporaries in the field. Market: Professional Market, including counseling, family therapy, social work, and other helping profession programs With an emphasis on written and oral communication skills in our technologically enhanced workplace, the ninth Canadian edition of Essentials of Business Communication is designed to help students gain confidence in their communication skills, better preparing them for both their academic career and beyond. Our complete learning package is supported by three components: a textbook, an integrated workbook, and MindTap, our online digital platform. Within our complete solution, we provide students with the instruction and guidance to understand how important and necessary strong communication skills are for success in one's career. Using real-life business examples, we bring the instruction to life and allow students to immerse themselves in an experiential learning environment. For instructors, we have a well-developed and curated site of additional resources that are built to support any course using our learning resources. Guffey, Loewy, Almonte: your authoritative and trusted brand in Business Communication! Jones and George are dedicated to the challenge of "Making It Real" for students. As a team, they are uniquely qualified to write about the organizational challenges facing today's managers. No other author team in the management discipline matches their combined research and text-writing experience. Essentials of Management concisely surveys current management theories and research. Through a variety of real world examples from small, medium, and large companies the reader learns how those ideas are used by practicing managers. The organization of this text follows the mainstream functional approach of planning, organizing, leading, and controlling; but the content is flexible and encourages instructors to use the organization they are most comfortable with. The themes of diversity, ethics, and information technology are clearly evident through in-text examples, photographs, "unboxed" stories, and the end-of-chapter material - all areas of importance that truly serve to bring to life the workplace realities that today's student will encounter in the course of a career. This new IFSTA manual details the training required of Company Officers according to NFPA® 1021, Standard for Fire Officer Professional Qualifications, 2014 Edition. The manual is divided into two sections to make a clear distinction between the information needed for Fire Officer Level I and Fire Officer Level II. Both print and eBook formats are available. There is no shortage of issues that a company officer might face in the everyday operation of a fire company or unit. This manual addresses the wide range of topics and issues encountered by a company officer, from leadership and supervision to health and safety issues. Great attention was given to focus on the job performance requirements of NFPA® 1021. The fifth edition of Fire and Emergency Services Company Officer builds on the previous edition of the manual while presenting the material in a more concise manner to make it

easier for students to read and instructors to teach. By merging related topics, the number of chapters was reduced from 32 in the fourth edition to 17 in the new manual while preserving the material related to the NFPA® standard. The number of appendices was reduced from 20 to 4 by removing information that can be found in other media. Along with reducing the volume of material from the fourth edition, the fifth edition of Fire and Emergency Services Company Officer offers several new features. The manual features a new look with IFSTA's single-column format and upgraded and updated curriculum components. Learning activities are included to help instructors present the material to their students. Case Histories open each chapter to illustrate important lessons learned in the real world. Photographs, illustrations, and tables are included throughout the manual to illustrate key points and improve the overall instructional value of the material. "Now in its 6th edition, the best-selling text, *Cardiopulmonary Anatomy & Physiology*, equips students with a rock-solid foundation in anatomy and physiology to help prepare them for careers as respiratory therapists. Extremely reader friendly, this proven, innovative text delivers the most complete and accurate information about the structure and function of the respiratory system in an approachable manner. Clear and concise, it presents complicated concepts in an easy-to-read, understandable format utilizing a full color design and strong pedagogy, so that students can readily apply what they learn when they graduate and start their professional careers. Newly integrated throughout the text, *Clinical Connections* provide direct links between chapter concepts and real-world applications in the clinical setting. New and redrawn full color illustrations provide the level of detail necessary to facilitate understanding of core concepts."--Publisher's website. This money-saving package includes *Frazier: Essentials of Human Diseases and Conditions, 4th Edition, Text and Workbook* "Designed to be used in combination with the fifth edition of the 'Phlebotomy essentials' textbook as a valuable learning resource that will help the student master the principles of phlebotomy by reinforcing key concepts and procedures covered in the textbook."--Pref. This version includes all 21 chapters of *Essentials of Fire Fighting, 6th Edition* and adds three chapters written and validated to meet the emergency medical and hazardous materials requirements of NFPA® 1001, 2013 Edition. Chapter 22 specifically addresses the Firefighter I and Firefighter II knowledge and skills requirements for the emergency medical care competencies identified in NFPA® 1001, 2013 Edition Chapter 4. Chapters 23 and 24 meet the First Responder Awareness and Operations Levels for Responders according to NFPA® 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents, 2012 Edition and OSHA 1910.120. The chapters also provide validated content to meet Section 6.6, Mission-Specific Competencies: Product Control, of NFPA® 472. The hazardous materials information is adapted from the *IFSTA Hazardous Materials for First Responders, 4th Edition*. This brief, affordable, straightforward book—packed with rich resources—is a true compendium of information about children's literature and how to use children's literature in the classroom. It is designed to awaken, reawaken, and motivate students to share literature with children. In clear, concise, direct narrative using recommended book lists, examples, figures, and tables in combination with prose, this

book conveys the body of knowledge about children's literature and about teaching literature to children. The Seventh Edition of this best-selling book adds a new co-author, Kathy G. Short, to the well-known author team of Carol Lynch-Brown and Carl M. Tomlinson. For courses in the essentials of fire fighting. Foundations for success in professional fire fighting Essentials of Fire Fighting and Fire Department Operations continues the tradition of excellence in firefighter education. It meets all the requirements of Fire Fighter I and II levels of NFPA 1001®, NFPA 472®, and OSHA 1910.120. The 7th edition offers a complete support package, including skill sheets, knot and rope requirements, and coverage of essential job tasks related to medical requirements of NFPA 1582®. Trust the market-leading ESSENTIALS OF STATISTICS FOR BUSINESS AND ECONOMICS, 7th Edition to give you a foundation in statistics and an edge in today's competitive business world. The author's signature problem-scenario approach and reader-friendly writing style combine with proven methodologies, hands-on exercises, and real-world examples to take you deep into realistic business problems and help you solve them from an intelligent, quantitative perspective. Streamlined to focus on core topics, this new edition has been updated with new case problems, applications, and self-test exercises to help you master key formulas and apply the statistical methods you learn. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. With a combination of up-to-the minute examples, cutting-edge research, and the latest available data, Essentials of Sociology gets students thinking sociologically about what they're seeing in the news and on their screens. Highlighting the macro social forces at work in our everyday lives, the authors move students beyond their individual experiences and cultivate their sociological imaginations. Innovative pedagogy promotes active reading and helps students master core sociological concepts. This strong in-text pedagogical program is now supported by InQuizitive, Norton's new formative, adaptive learning tool. Developed by the National Academy of Sports Medicine (NASM), this book is designed to help people prepare for the NASM Certified Personal Trainer (CPT) Certification exam or learn the basic principles of personal training using NASM's Optimum Performance Training (OPT) model. The OPT model presents NASM's protocols for building stabilization, strength, and power. More than 600 full-color illustrations and photographs demonstrate concepts and techniques. Exercise color coding maps each exercise movement to a specific phase on the OPT model. Exercise boxes demonstrate core exercises and detail the necessary preparation and movement. Other features include research notes, memory joggers, safety tips, and review questions. This workbook/study guide is organized by chapter and includes chapter summary, important concepts, self-test true/false, multiple choice, and essay type questions and answers. A list of additional suggested reading material is also included to further enhance student understanding of the subject. Written with graduate students in mind, this balanced, cross-disciplinary text explores health policy from all directions -- theory, philosophy, ethics, history, economics, analysis, etc. -- for a complete and thorough examination of policy today. Its unique approach comprehensively explores the health policy process; looking at why we are here, how we got here, and what are the outcomes.

Beginning with government, political philosophy and health policy, this comprehensive text moves before on to a thorough examination of international health comparisons, political theory and the policy process. The book concludes with health policy topical concerns, policy outcomes, and advocacy. Its broad cross-disciplinary approach to the health policy process makes this text an ideal, well-rounded resource for policy courses across the health professions. Contains an illustrated guide to firefighting, and includes information on hazardous materials, terrorism, and the requirements for passing the Firefighter I and II, and complies with the 2002 standards for firefighting professionals. "This completely revised new edition is based on the latest version of MATLAB. New chapters cover handle graphics, graphical user interfaces (GUIs), structures and cell arrays, and importing/exporting data. The chapter on numerical methods now includes a general GUI-driver ODE solver."--Jacket. This guidebook provides insight into the latest in Networking technologies. Completely revised, this text now includes coverage of Broadband, Wireless, and Linux. ESSENTIAL ENDOCRINOLOGY AND DIABETES

The Essentials are an international, best-selling series of textbooks, all of which are designed to support lecture series or themes on core topics within the health sciences. See www.wiley.com for further details. Essential Endocrinology and Diabetes provides the accurate and up-to-date knowledge required for treating all areas of endocrinology and diabetes, covering the latest research, clinical guidelines, investigational methods, and therapies. This classic text explains the vital aspects of endocrine physiology in a succinct and easy-to-use format, with full-colour illustrations, clinical images, and case studies to assist readers in applying theory to practice. The text covers the principles of endocrinology, clinical endocrinology, and clinical diabetes and obesity, and has been revised throughout to present the most recent developments in the field. The seventh edition includes new and updated material on the latest molecular techniques, approaches to clinical investigation and diagnostics, next generation sequencing technology, and positron emission tomography (PET). The treatment of type 1 diabetes and type 2 diabetes has been updated with clinical algorithms and reflects significant advances such as incretin-based therapies, SGLT2 inhibitors, the development of better insulins, and technologies that support self-management. Provides students and practitioners with comprehensive and authoritative information on all major aspects of endocrine physiology Covers diagnosis, management, and complications of clinical disorders such as endocrine neoplasia, and type 1 diabetes and type 2 diabetes Explains the core principle of feedback regulation, which is vital for the correct interpretation of many clinical tests Features case histories, learning objectives, 'recap' links to chapter content, cross-referencing guides, key information boxes, and chapter summaries Essential Endocrinology and Diabetes, Seventh Edition is the ideal textbook for medical and biomedical students, junior doctors, and clinicians looking to refresh their knowledge of endocrine science. For more information on the complete range of Wiley medical student and junior doctor publishing, please visit: www.wiley.com To receive automatic updates on Wiley books and journals, join our email list. Sign up today at www.wiley.com/email All content reviewed by students for students Wiley Medical Education books are designed exactly for their intended

audience. All of our books are developed in collaboration with students. This means that our books are always published with you, the student, in mind. If you would like to be one of our student reviewers, go to www.reviewmedicalbooks.com to find out more. This title is also available as an e-book. For more details, please see www.wiley.com/buy/9781118763964

The sixth edition of this popular textbook presents the most practical, most current, and only concise, broad-based introduction to the study of business law principles and practices. The material has been revised and updated to reflect recent developments in the legal field, and every chapter includes an abundance of real-world examples that illustrate the law at work. In-depth coverage of the latest issues in business law, including new coverage of technology, product liability, and employment law, is also provided. New presentation and an engaging design make the book easy to teach and understand, and the new and expanded pedagogy, with an emphasis on teachability and assessment, offers teachers and students a wealth of opportunities for enriching the learning experience. Students will come away with a clear understanding of business law topics and be able to identify, explain, and apply the principles of business law in the world around them. This new edition focuses on preparing your students to assume the role as a significant member of the health-care team and manager of care, and is designed to help your students transition to professional nursing practice. Developed as a user-friendly text, the content and style makes it a great tool for your students in or out of the classroom. (Midwest).

The Seventh Edition of this nursing-focused nutrition text has been updated to reflect the latest evidence-based practice and nutrition recommendations. Written in a user-friendly style, the text emphasizes what the nurse really needs to know in practice. Maintaining its nursing process focus and emphasis on patient teaching, this edition includes features to help readers integrate nutrition into nursing care such as sample Nursing Process tables, Case Studies in every chapter, and new Interactive Case Studies online. This is the tablet version which does not include access to the supplemental content mentioned in the text. A hands-on, visual learning experience for physical geology

The freshest, most contemporary introduction to comparative politics. *Essentials of Comparative Politics* introduces students to the concepts that political scientists use to study and compare political systems and the particulars of specific political systems. The Fourth Edition has been revised and updated to include the most current and relevant examples and scholarship. The text is available with a corresponding casebook of 13 country studies and a corresponding reader; the three components can be used individually or in any combination.

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