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# SharePoint 2013 User's Guide

Learning Microsoft's Business Collaboration Platform

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SHAREPOINT 2013 PLATFORM

Tony Smith

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# **Free Sharepoint 2013 User Guide**

**Amanda Perran, Shane Perran, Jennifer  
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# Free Sharepoint 2013 User Guide

SharePoint 2013 User's Guide Anthony Smith, Tony Smith, 2013-06-11 Provides an examination of the next generation of Microsoft SharePoint technologies explaining how to use the technologies to extend the information sharing and collaboration capabilities to develop enterprise information management sharing and collaboration solutions *Microsoft SharePoint 2013 Pocket Guide* Ben Curry, Benjamin Daniel Curry, Jason Batchelor, Jay Simcox, Shane King (Electronic data processing consultant), 2013 This is your most concise practical reference to deploying configuring and running SharePoint 2013 Perfect for admins at all levels it covers both technical topics and business solutions SharePoint MVP Ben Curry focuses on the crucial step by step information for performing day to day tasks quickly reliably and well No obscure settings abstract theory or hype just help you can really trust and really use Install SharePoint Server 2013 Configure farms and databases Create and extend web applications Set up and scale service applications Deploy and manage sites collections Implement BI solutions Integrate Excel Services and PowerPivot Configure enterprise content types and metadata Deploy Enterprise Search Manage documents and web content Brand your site Deliver social tools including microblogging Back up and restore *SharePoint 2013*, 2013 **SharePoint 2013 - First Look for Power Users** Asif Rehmani, 2012-11 This book is designed to be a practical guide to jump start your learning about the specifics of SharePoint 2013 The focus is on Team Sites and MySite not Publishing Sites and specifically the visual elements of the sites Topics covered are Overview of SharePoint 2013 Team Site Security access management Branding sites using Themes Understanding SharePoint Apps Managing documents in Team Sites and MySite List management Searching within site collection Social features of SharePoint 2013 This book s target audience is the Power User of SharePoint End users developers and IT professionals can also greatly benefit from the knowledge in this book to prepare themselves for the next version of SharePoint Purchase of this book entitles the purchaser to 1 free month of access to all of the video tutorials at the SharePoint Videos com site Please email books sharepointElearning com with the proof of purchase and you will be setup with your free 1 month access to the site **Microsoft SharePoint 2013 Step by Step** Olga M. Londer, Penelope Coventry, 2013-08-15 The smart way to learn Microsoft SharePoint 2013 one step at a time Experience learning made easy and quickly teach yourself how to boost team collaboration with SharePoint 2013 With Step by Step you set the pace building and practicing the skills you need just when you need them Customize your team site s layout features and apps Manage and share ideas documents and data Capture and organize content into lists and libraries Automate business processes with built in workflows Use social features to communicate and collaborate Publish content using enhanced web content management SharePoint 2013 User's Guide Anthony Smith, 2013-07-27 Microsoft SharePoint 2013 provides a collection of tools and services you can use to improve user and team productivity make information sharing more effective and facilitate business decision making processes In order to

get the most out of SharePoint 2013 you need to understand how to best use the capabilities to support your information management collaboration and business process management needs The SharePoint 2013 User's Guide is designed to provide you with the information you need to effectively use these tools Whether you are using SharePoint as an intranet or business solution platform you will learn how to use the resources such as lists libraries and sites and services such as search workflow and social that make up these environments In the fourth edition of this bestselling book author Tony Smith walks you through the components and capabilities that make up a SharePoint 2013 environment He provides step by step instructions for using and managing these elements as well as recommendations for how to best leverage them The author has brought together this information based on his extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations These real world experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product Pick up a copy of the SharePoint 2013 User's Guide today **SharePoint User's Guide** Infusion Development Corp. (Infusion Development Corporation),2005-03-08 There's nothing like teamwork for making progress on a project but sharing information and building on each other's successes can be challenging when your team is scattered across the miles Microsoft's SharePoint helps teams and organizations close the distance With SharePoint groups construct web sites specifically for collaboration sites where individuals can capture and share ideas and work together on documents tasks contacts and events It's the next best thing to being in the room together Unfortunately much of the documentation for SharePoint is written to help system administrators get it up and running which often leaves end users in the dark The SharePoint User's Guide takes another approach this quick and easy guide shows you what you need to know to start using SharePoint effectively and how to get the most from it You'll learn how to create sites that your organization can use to work together or independently from an end user's point of view Now even beginners can learn how to access sites that are already set up create new sites personalize sites use the document and picture libraries for adding and editing content add discussion boards and surveys to a site enhance security You'll learn how you can receive alerts to tell you when existing documents and information have been changed or when new information or documents have been added You can even share select information with partners or customers outside your organization No one that uses SharePoint collaboration services can afford to be without this handy book The SharePoint User's Guide is designed to help you find answers quickly explaining key concepts and major points in straightforward language With SharePoint any team or organization can overcome geographic or time zone challenges and the SharePoint User's Guide will show them how **SharePoint 2013 How-To** Ishai Sagi,2013-05-30 SharePoint 2013 How To Need fast reliable easy to implement solutions for SharePoint 2013 This book delivers exactly what you're looking for step by step help and guidance with the tasks that users authors content managers and site managers perform most often Fully updated to reflect SharePoint 2013's latest improvements and fluid new design it

covers everything from lists and views to social networking workflows and security The industry s most focused SharePoint resource SharePoint 2013 How To provides all the answers you need now Ishai Sagi is a SharePoint developer and architect who provides solutions through his company Extelligent Design which is Canberra Australia s leading SharePoint consultancy Sagi has worked with SharePoint since it was introduced in 2001 Honored four times by Microsoft as a Microsoft Office SharePoint Server MVP he has trained many end users administrators and developers in using SharePoint or developing solutions for it He leads Canberra s SharePoint user group and has spoken at Microsoft conferences around the world He hosts the popular blog Sharepoint Tips and Tricks [www.sharepointtips.com](http://www.sharepointtips.com) and authored SharePoint 2010 How To Fast Accurate and Easy to Use Quickly review essential SharePoint terminology and concepts Master SharePoint 2013 s revamped interface for Windows PCs Surface and smartphones Run SharePoint in the cloud with Microsoft Office 365 and SkyDrive Find log on to and navigate SharePoint sites Create manage and use list items documents and forms Alert yourself to new or changed content Use views to work with content more efficiently Leverage SharePoint 2013 s revamped search capabilities Organize content with lists document libraries and templates Use powerful social networking features including tagging NewsFeed updates and microblogging Author and edit each type of SharePoint page Build flexible navigation hierarchies with Managed Metadata Systematically manage site security and content access Control permissions more effectively with the Permissions Page Create and track workflows and integrate them with lists or libraries Customize a site s appearance settings and behavior Create new Office 365 private and public site collections

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[SharePoint 2013 Branding and User Interface Design](#) Randy Drisgill,John Ross,Paul Stubbs,2013-08-01 Plan design and launch a brand

in SharePoint If you are planning designing and launching your brand using SharePoint this book and author trio will walk you through everything you need to know in an understandable and approachable way From specific technologies such as master pages page layouts and CSS to offering best practices and real world experience for creating successful branding projects through SharePoint 2013 you will learn how to approach your branding project in effective new ways This visual book provides step by step instructions in a simple and striking format that focuses on each of the tasks you will face in your own branding project Explains the various approaches to SharePoint branding and methodologies for creating an engaging UI Guides you through planning for branding and using the Design Manager to start a design Addresses implementing modern web techniques such as HT ML5 jQuery and mobile responsive design into SharePoint Explores creating SharePoint branding for public facing websites as well as internal intranets including a deep dive into how custom SharePoint branding is created from scratch Provides coverage on designing apps for SharePoint

[How to Do Everything Microsoft SharePoint 2013](#) Stephen Cawood,2013-03-26 Maximize Microsoft SharePoint 2013 Written by a former member of the SharePoint development team How to Do Everything Microsoft SharePoint 2013 shows you how to get the most out of the latest release of this dynamic business collaboration platform You ll learn to set up SharePoint sites and use document management wikis taxonomy blogs social features and more to organize manage and share content Real world examples help you accomplish tasks quickly and easily Basic information on SharePoint development and administration is also included in this practical guide Work with sites apps lists libraries and items Upload documents manage files with document libraries and use document versioning and content approval features Collaborate via discussion boards blogs wikis events surveys calendars and newsfeeds Use social tagging enable a folksonomy and use enterprise keywords Create a taxonomy hierarchy using enterprise managed metadata Build publishing sites personal sites and websites Display data on pages using web and app parts Customize apps lists forms and navigation Use SharePoint with client applications including Microsoft Office Outlook InfoPath SharePoint Designer and third party applications Learn the basics of SharePoint administration and development

[SharePoint 2013 For Dummies](#) Ken Withee,2013-04-02 The bestselling guide on running SharePoint now updated to cover all the new features of SharePoint 2013 SharePoint Portal Server is an essential part of the enterprise infrastructure for many businesses Building on the success of previous versions of SharePoint For Dummies this new edition covers all the latest features of SharePoint 2013 and provides you with an easy to understand resource for making the most of all that this version has to offer You ll learn how to get a site up and running branded and populated with content workflow and management In addition this new edition includes essential need to know information for administrators techsumers and page admins who want to leverage the cloud hosted features online either as a standalone product or in conjunction with an existing SharePoint infrastructure Walks you through getting a SharePoint site up and running effectively and efficiently Explains ongoing site management and offers plenty of advice for administrators who want to leverage SharePoint and Office

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intelligence BI as well as custom development and identity management O Connor reveals how world class consultants approach plan implement and deploy SharePoint 2013 and Office 365 s SharePoint Online to maximize both short and long term value He covers every phase and element of the process including initial whiteboarding consideration around the existing infrastructure IT roadmaps and the information architecture IA and planning for security and compliance in the new IT landscape of the hybrid cloud SharePoint 2013 Field Guide will be invaluable for implementation team members ranging from solution architects to support professionals CIOs to end users It s like having a team of senior level SharePoint and Office 365 hybrid architecture consultants by your side helping you optimize your success from start to finish Detailed Information on How to Develop a 24 36 month roadmap reflecting initial requirements longterm strategies and key unknowns for organizations from 100 users to 100 000 users Establish governance that reduces risk and increases value covering the system as well as information architecture components security compliance OneDrive SharePoint 2013 Office 365 SharePoint Online Microsoft Azure Amazon Web Services and identity management Address unique considerations of large global and or multilingual enterprises Plan for the hybrid cloud private public hybrid SaaS PaaS IaaS Integrate SharePoint with external data sources from Oracle and SQL Server to HR ERP or document management for business intelligence initiatives Optimize performance across multiple data centers or locations including US and EU compliance and regulatory considerations PHI PII HIPAA Safe Harbor etc Plan for disaster recovery business continuity data replication and archiving Enforce security via identity management and authentication Safely support mobile devices and apps including BYOD Implement true records management ECM RM to support legal compliance requirements Efficiently build custom applications workflows apps and web parts Leverage Microsoft Azure or Amazon Web Services AWS *SharePoint 2016 User's Guide* Tony Smith,2016-11-22 Learn how to make the most of SharePoint 2016 and its wide range of capabilities to support your information management collaboration and business process management needs Whether you are using SharePoint as an intranet or business solution platform you will learn how to use the resources such as lists libraries and sites and services such as search workflow and social that make up these environments In the fifth edition of this bestselling book author Tony Smith walks you through the components and capabilities that make up a SharePoint 2016 environment He provides step by step instructions for using and managing these elements as well as recommendations for how to get the best out of them What You Will Learn Create and use common SharePoint resources like lists libraries sites pages and web parts Understand when and how workflows and information management policies can be used to automate process Learn how to take advantage of records retention management and disposition Make the most of SharePoint search services Take advantage of social capabilities to create social solutions Who This Book Is For Whether you have not yet used SharePoint at all have used previous versions have just started using the basic features or have been using it for a long of time this book provides the skills you need to work efficiently with the capabilities SharePoint 2016 provides

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