

Project Proposal

Project Title: Section and Implementation of a Candidate Tracking System for Graduate Students

Prepared By: Project Boy

Date: XX/XX/XXXX

Situation/Problem/Opportunity: Currently active candidate for graduate school are maintained in a Filemaker Pro 5.5 database. Most of the information we need is currently available in the Filemaker Pro database but there is no integration with AIS, FIS or any other campus system. Also, the Filemaker Pro database is not accessible from any location and requires a new database upgrade (rewrite) in order to upgrade and utilize the newer features. The graduate recruiting and admissions counselors need more modern tools and advanced features like web-accessibility, mass email, e-brochures, on-line applications materials and document storage and download.

Purpose Statement (Goals):

The purpose of this project is to analyze, select and implement a new candidate tracking system for graduate admissions.

Deliverables (Objectives):

- Solution selection according to design criteria, specifications and requirements.
- Solution prototyping and testing
- Software implementation including database population
- Interface and integration development and testing.
- Technical and User Training, Support structure, staffing and rollout.

Success Criteria:

- Improve records availability and accessibility of information, collateral, forms and documents
- Reduce system downtime, related wait time and systems response times.
- Increase the community of users of the information by providing ubiquitous availability and stability.
- Improve outreach campaigns through better tools and automation
- Reduce response time to potential candidate inquiries.

Methods/Approach:

- Establish selection committee and selection process. Define Requirements
- Select vendors and finalists through RFP, demonstrations and reviews
- Select and implement solution. Train users and technical staff. Establish support processes.
- Go Live with new system!

Resources:

- People – project team members from client community and ITS.
- Time – implementation within 6 months.
- Dollars – hardware, software, training and services not to exceed \$100,000
- Other – third party software evaluation, site visits, Dataquest reports – not to exceed \$25,000.

Risks and Dependencies:

- Current solution in place for over 10 years and it is intuitive to current users.
- Cost justification in ease of use, quality of information, speed of accessibility, ease of support and maintenance is difficult to quantify in a way management can see improvements in utilization of systems investments.
- Selection committee, governance committee approvals create long delays resulting in extending implementation schedule. Long implementations tend to lose enthusiasm.

To Be Completed by Appropriate Manager

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Software Proposal Document

Donald J. Reifer



Software Proposal Document

IT Project Proposals Paul Coombs,2005-07-28 Whether responding to tender from a potential client or pitching a new IT project to the Board a well written proposal can be the difference between success and failure IT Project Proposals Writing to Win can help you to create high quality persuasive proposals that will stand out from the crowd The author explains how to determine the reader s basis of decision and the writer s unique selling points It discusses the structuring of documents the secrets behind persuasive writing and the basic grammar and punctuation rules that will prevent writers from destroying a good argument through bad presentation Case studies and numerous examples show how the techniques described can be used in real life situations The book also introduces an automated questionnaire allowing any IT proposal to be reviewed and rated Written for IT managers consultants and anyone else producing internal or commercial proposals promoting software products or services

Federal Government Proposal Writing George W. Brown,2016-02-02 This is a one of a kind writing that teaches the reader the basics of how Federal Government contracts are won through corporate vision marketing and the proposal development process It is simple to read and prepares you to become a valued member of your firm s proposal development team For the reader to gain an understanding of what is included in my book I have inserted the Table of Contents below

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Yellow Team 17 2The Blue Team 17 3The Pink Team 17 4The Red Team 17 5The Gold Team Review 18 THE COST PROPOSAL 18 1Element Structure 18 1 1Direct Labor 18 1 2Overhead 18 1 3Other Direct Costs 18 1 4General Administrative 18 1 5Fee 18 2Types of Government Contracts 18 2 1Fixed Price Contracts 18 2 2Cost Plus Contracts 18 2 3Labor Hour Contracts 18 3The Cost Proposal 19 CONTRACT SET ASIDES 19 1Small Business Act 19 1 1The 8 a Business Development Program 9 1 2Small Disadvantaged Business 19 1 3Woman Owned Small Business 19 1 4Service Disabled Veteran Owned Businesses 19 1 5HUBZone Procurements 19 2Determining Business Size 19 3Mandatory Registrations 19 3 1DUNS Number 19 3 2The System for Award Management 19 3 3Tax I D 19 3 4Cage Code 19 3 5Contractor Performance Assessment Reporting System CPARS 19 4Helpful Government Contracting Sites 20 THE COVER LETTER 21 COVER ART BINDERS As can be seen from the outline above my writings cover the entire range of business identification cultivation and decision to pursue These elements are explained to the reader because they are vital to the understanding of the entire business acquisition process The heaviest concentration in my document is the actual development of the proposal These writings are also of great value to independent consultants and small businesses contractors intent on winning government contracts

Nonfiction Book Proposals Anybody Can Write Elizabeth Lyon,2002-12-03 Sign the contract then write the book The good news is that almost every nonfiction book published is sold by a proposal In this comprehensive yet accessible guide you will learn exactly what a proposal is what it must contain and how to pull yours together into an informative persuasive selling package Already a favorite for thousands of aspiring writers this book has been revised and updated by Elizabeth Lyon to feature nearly two dozen actual proposals plus Choosing a topic based on current trends and competing titles Drafting the perfect concept statement daring agents and editors to reject you Defining and targeting your readership then connecting with them Preparing a table of contents and chapter summaries Submitting exciting and well written sample chapters Writing query letters Devising a marketing plan that will excite agents and publishers

Cocktails & Palm Trees Adam Hempenstall,2014-08-25 What if I told you the things in your business that are stopping you from living your ideal life are easily fixable How would you like a fill in the blank solution that will increase your revenue reduce your working hours and improve your happiness Here are just a few of the things this book will teach you How to increase profits by doing less work Which systems to use to automate your business How to organise your enquiries clients and contacts How to create Award Winning proposals How to effortlessly follow up with enquiries To automate your business finances A very different fun kind of goal setting

Near & Far Heidi Swanson,2015-09-15 Known for combining natural foods recipes with evocative artful photography New York Times bestselling author Heidi Swanson circled the globe to create this mouthwatering assortment of 120 vegetarian dishes In this deeply personal collection drawn from her well worn recipe journals Heidi describes the fragrance of flatbreads hot off a Marrakech griddle soba noodles and feather light tempura in Tokyo and the taste of wild picked greens from the Puglian coast Recipes such as Fennel Stew Carrot Sake Salad Watermelon Radish Soup

Brown Butter Tortelli and Saffron Tagine use healthy whole foods ingredients and approachable techniques and photographs taken in Morocco Japan Italy France and India as well as back home in Heidi s kitchen reveal the places both near and far that inspire her warm nourishing cooking

Proposal Guide for Business Development Professionals Larry Newman,2001

The Book Proposal Book Laura Portwood-Stacer,2021-07-13 A step by step guide to crafting a compelling scholarly book proposal and seeing your book through to successful publication The scholarly book proposal may be academia s most mysterious genre You have to write one to get published but most scholars receive no training on how to do so and you may have never even seen a proposal before you re expected to produce your own The Book Proposal Book cuts through the mystery and guides prospective authors step by step through the process of crafting a compelling proposal and pitching it to university presses and other academic publishers Laura Portwood Stacer an experienced developmental editor and publishing consultant for academic authors shows how to select the right presses to target identify audiences and competing titles and write a project description that will grab the attention of editors breaking the entire process into discrete manageable tasks The book features over fifty time tested tips to make your proposal stand out sample prospectuses a letter of inquiry and a response to reader reports from real authors optional worksheets and checklists answers to dozens of the most common questions about the scholarly publishing process and much much more Whether you re hoping to publish your first book or you re a seasoned author with an unfinished proposal languishing on your hard drive The Book Proposal Book provides honest empathetic and invaluable advice on how to overcome common sticking points and get your book published It also shows why far from being merely a hurdle to clear a well conceived proposal can help lead to an outstanding book

Proposal Software A Complete Guide Gerardus Blokdyk,2018 *Proposal software A Complete Guide*

Proposal for Hierarchical Description of Software Systems H. Trauboth,1973

Writing Winning Business Proposals, Third Edition Richard C. Freed,Shervin Freed,Joe Romano,2010-11-19 Winning proposals that turn prospects into clients Based on the proposal writing system used at A T Kearney and KPMG Peat Marwick Writing Winning Business Proposals features proven strategies along with worksheets and other tools that clearly show clients what they want and will easily seal the deal Thoroughly updated the third edition offers general guidelines that apply to all business proposals making this the must have proposal writing book to have on hand Writing Winning Business Proposals features Winning formula from top consultants proven to work for any proposal Complete step by step process walking you through all the difficulties Up to date user friendly redesign with new worksheets and charts Updates on fees and collaboration If you re seeking approval for projects or want a client to buy invest or do something Writing Winning Business Proposals is the reference you need to get you to get them to do what you want

Request for Proposal Bud Porter-Roth,2002 Despite its importance as an initial step in the development of major technical projects the Request for Proposal RFP process rarely receives the professional attention it deserves Used by government agencies and by private corporations to solicit proposals from contractors and

vendors the RFP document is the foundation for a successful project A clearly written and properly organized RFP clarifies technical goals communicates administrative and financial expectations and sets the tone for good communication and a trusting and productive relationship between customer and contractor

Writing Grant Proposals that Win Deborah Ward,2006 Writing Grant Proposals That Win Third Edition gives you step by step instructions and clear examples of how to write winning grant proposals From expressing the need for the project to describing objectives and activities from outlining your evaluation plan to creating a workable project budget from how reviewers function to what they are looking for in proposal sections you ll find the help you need to maximize every aspect of your proposal The tips to help you create winning sections include how to assess a program announcement and ensure that you address each requirement condense your entire proposal into a brief but compelling abstract determine what appendices to include and in what form for maximum impact adequately describe project dissemination and continuation plans use technology including desktop publishing graphics color and spreadsheets for budget development to enhance your proposals and structure your proposal to increase your chance of winning Expanded to include more grant writing help than ever the book also includes easy to use flowcharts and helpful hints that give you expert tips and proven grant writing advice With this book you ll have the tools you need to craft proposals that win

The Insider's Guide to Technical Writing Krista Van Laan,2012-05-15 Every complex product needs to be explained to its users and technical writers also known as technical communicators are the ones who do that job A growing field technical writing requires multiple skills including an understanding of technology writing ability and great people skills Whether you re thinking of becoming a technical writer just starting out or you ve been working for a while and feel the need to take your skills to the next level The Insider s Guide to Technical Writing can help you be a successful technical writer and build a satisfying career Inside the Book Is This Job for Me What does it take to be a technical writer Building the Foundation What skills and tools do you need to get started The Best Laid Plans How do you create a schedule that won t make you go crazy How do you manage different development processes including Agile methodologies On the Job What does it take to walk into a job and be productive right away The Tech Writer Toolkit How do you create style guides indexes templates and layouts How do you manage localization and translation and all the other non writing parts of the job I Love My Job How do you handle the ups and downs of being a technical writer Appendixes References to websites books and other resources to keep you learning Index

Achieving Quality Software D.J. Smith,2012-12-06 The rapid growth in use of programmable technology in nearly all sectors of Engineering is a well known established trend and one which there is every reason to believe will continue into the foreseeable future The drivers of this trend include cost flexibility rich functionality and certain reliability and safety advantages However as explained in this book these advantages have to be carefully weighed against a number of disadvantages which amongst other things have fundamental implications for reliability and safety Ideally a programmable system would be viewed as a fusion of hardware software and user or skinware operating

under a set of environmental conditions To date such a unifying model does not exist and so hardware software and human factors are still considered largely as three separate disciplines albeit with certain interdependencies Established techniques are available which enable the engineer to develop systems comprising purely hardware components to a prescribed reliability and performance Software however is fundamentally different in a number of ways and does not lend itself to equivalent analysis A major problem with software is its poor visibility and consequently the great difficulty in understanding and predicting its behaviour in all circumstances This results in the ever present software design flaws or bugs which have plagued the software industry from its beginnings

Software Management Donald J. Reifer, 2006-08-30 This Seventh Edition of Donald Reifer's popular bestselling tutorial summarizes what software project managers need to know to be successful on the job The text provides pointers and approaches to deal with the issues challenges and experiences that shape their thoughts and performance To accomplish its goals the volume explores recent advances in dissimilar fields such as management theory acquisition management globalization knowledge management licensing motivation theory process improvement organization dynamics subcontract management and technology transfer Software Management provides software managers at all levels of the organization with the information they need to know to develop their software engineering management strategies for now and the future The book provides insight into management tools and techniques that work in practice It also provides sufficient instructional materials to serve as a text for a course in software management This new edition achieves a balance between theory and practical experience Reifer systematically addresses the skills knowledge and abilities that software managers at any level of experience need to have to practice their profession effectively This book contains original articles by leaders in the software management field written specifically for this tutorial as well as a collection of applicable reprints About forty percent of the material in this edition has been produced specifically for the tutorial Contents Introduction Life Cycle Models Process Improvement Project Management Planning Fundamentals Software Estimating Organizing for Success Staffing Essentials Direction Advice Visibility and Control Software Risk Management Metrics and Measurement Acquisition Management Emerging Management Topics The challenges faced by software project managers are the gap between what the customers can envision and the reality on the ground and how to deal with the risks associated with this gap in delivering a product that meets requirements on time and schedule at the target costs This tutorial hits the mark by providing project managers practitioners and educators with source materials on how project managers can effectively deal with this risk Dr Kenneth E Nidiffer Systems Software Consortium Inc The volume has evolved into a solid set of foundation works for anyone trying to practice software management in a world that is increasingly dependent on software release quality timeliness and productivity Walker Royce Vice President IBM Software Services Rational

Better Software Project Management Marsha D. Lewin, 2001-11-28 Die Anwendung von Project Management Techniken zur Planung Terminierung und Steuerung von Software

Entwicklungsprojekten hat in den letzten zehn Jahren enorm an Bedeutung gewonnen Im Unterschied zu vielen anderen Bchern die sich mit diesem Thema befassen bietet Ihnen dieser Band eine gut verst ndliche leicht lesbare Einf hrung in das Gebiet So verbessern Sie die Qualit t Ihrer Produkte steigern Ihren Marktanteil und k nnen den W nschen Ihrer Kunden besser gerecht werden [Proposal Preparation](#) Rodney D. Stewart,Ann L. Stewart,1992-08-17 This is a must have for anyone who desires to effectively and successfully sell their products projects ideas or services The new edition has been revised and expanded to include detailed coverage of the current methods and procedures required by the government and used by commercial companies for bid preparation the latest applications for identifying and tracking fund sources new desktop publishing techniques for rapid proposal preparation along with available software and storyboarding methods The concept of straight line control is presented for the first time and a complete case study provided to illustrate how to evolve a proposal from development through strategic marketing planning [Proposal Development](#) Bud Porter-Roth,1989 Whether you are bidding on a 5 000 project or a 10 million contract the way a proposal is written and presented can mean the difference between winning and losing This practical step by step guide shows how to put together a proposal submit it and follow up to clinch the deal [Handbook For Writing Proposals](#) L. Baugh,Robert Hamper,1995-01-11 A practical guide to developing and writing winning business and marketing proposals this book covers all the basics from picking the right projects to bid on to doing initial research to producing the document to following up [Proposal Writing for the Data Processing Consultant](#) William H. Roetzheim,1986

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