

THE O'REILLY PROJECT

The Art of  
**Project  
Management**

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Scott Berkun



# **The Art Of Project Management Scott Berkun**



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# The Art Of Project Management Scott Berkun

Making Things Happen Scott Berkun,2008-03-25 Offers a collection of essays on philosophies and strategies for defining leading and managing projects This book explains to technical and non technical readers alike what it takes to get through a large software or web development project It does not cite specific methods but focuses on philosophy and strategy

*Making Things Happen* Scott Berkun,2008-03-25 In the updated edition of this critically acclaimed and bestselling book Microsoft project veteran Scott Berkun offers a collection of essays on field tested philosophies and strategies for defining leading and managing projects Each essay distills complex concepts and challenges into practical nuggets of useful advice and the new edition now adds more value for leaders and managers of projects everywhere Based on his nine years of experience as a program manager for Internet Explorer and lead program manager for Windows and MSN Berkun explains to technical and non technical readers alike what it takes to get through a large software or web development project Making Things Happen doesn't cite specific methods but focuses on philosophy and strategy Unlike other project management books Berkun offers personal essays in a comfortable style and easy tone that emulate the relationship of a wise project manager who gives good entertaining and passionate advice to those who ask Topics in this new edition include How to make things happen Making good decisions Specifications and requirements Ideas and what to do with them How not to annoy people Leadership and trust The truth about making dates What to do when things go wrong Complete with a new forward from the author and a discussion guide for forming reading groups teams Making Things Happen offers in depth exercises to help you apply lessons from the book to your job It is inspiring funny honest and compelling and definitely the one book that you and your team need to have within arm's reach throughout the life of your project Coming from the rare perspective of someone who fought difficult battles on Microsoft's biggest projects and taught project design and management for MSTE Microsoft's internal best practices group this is valuable advice indeed It will serve you well with your current work and on future projects to come

**Art of Project Management** Scott Berkun,2005 The Art of Project Management covers it all from practical methods for making sure work gets done right and on time to the mindset that can make you a great leader motivating your team to do their best Reading this was like reading the blueprint for how the best projects are managed at Microsoft I wish we always put these lessons into action Joe Belfiore General Manager E home Division Microsoft Corporation Berkun has written a fast paced jargon free and witty guide to what he wisely refers to as the art of project management It's a great introduction to the discipline Seasoned and new managers will benefit from Berkun's perspectives Joe Mirza Director CNET Networks Cnet.com Most books with the words project management in the title are dry tomes If that's what you are expecting to hear from Berkun's book you will be pleasantly surprised Sure it's about project management But it's also about creativity situational problem solving and leadership If you're a team member project

manager or even a non technical stakeholder Scott offers dozens of practical tools and techniques you can use and questions you can ask to ensure your projects succeed Bill Bliss Senior VP of product and customer experience expedia.com In The Art of Project Management you ll learn from a veteran manager of software and web development how to plan manage and lead projects This personal account of hard lessons learned over a decade of work in the industry distills complex concepts and challenges into practical nuggets of useful advice Inspiring funny honest and compelling this is the book you and your team need to have within arms reach It will serve you well with your current work and on future projects to come Topics include How to make things happen Making good decisions Specifications and requirements Ideas and what to do with them How not to annoy people Leadership and trust The truth about making dates What to do when things go wrong *The Myths of Innovation* Scott Berkun,2010-08-13 In this new paperback edition of the classic bestseller you ll be taken on a hilarious fast paced ride through the history of ideas Author Scott Berkun will show you how to transcend the false stories that many business experts scientists and much of pop culture foolishly use to guide their thinking about how ideas change the world With four new chapters on putting the ideas in the book to work updated references and over 50 corrections and improvements now is the time to get past the myths and change the world You ll have fun while you learn Where ideas come from The true history of history Why most people don t like ideas How great managers make ideas thrive The importance of problem finding The simple plan new for paperback Since its initial publication this classic bestseller has been discussed on NPR MSNBC CNBC and at Yale University MIT Carnegie Mellon University Microsoft Apple Intel Google Amazon.com and other major media corporations and universities around the world It has changed the way thousands of leaders and creators understand the world Now in an updated and expanded paperback edition it s a fantastic time to explore or rediscover this powerful view of the world of ideas Sets us free to try and change the world Guy Kawasaki Author of Art of The Start Small simple powerful an innovative book about innovation Don Norman author of Design of Everyday Things Insightful inspiring evocative and just plain fun to read It s totally great John Seely Brown Former Director Xerox Palo Alto Research Center PARC Methodically and entertainingly dismantling the cliches that surround the process of innovation Scott Rosenberg author of Dreaming in Code cofounder of Salon.com Will inspire you to come up with breakthrough ideas of your own Alan Cooper Father of Visual Basic and author of The Inmates are Running the Asylum Brimming with insights and historical examples Berkun s book not only debunks widely held myths about innovation it also points the ways toward making your new ideas stick Tom Kelley GM IDEO author of The Ten Faces of Innovation Applied Software Project Management Andrew Stellman,Jennifer Greene,2005-11-18 If you re looking for solid easy to follow advice on estimation requirements gathering managing change and more you can stop now this is the book for you Scott Berkun Author of The Art of Project Management What makes software projects succeed It takes more than a good idea and a team of talented programmers A project manager needs to know how to guide the team through the entire software project There are common pitfalls that

plague all software projects and rookie mistakes that are made repeatedly sometimes by the same people Avoiding these pitfalls is not hard but it is not necessarily intuitive Luckily there are tried and true techniques that can help any project manager In *Applied Software Project Management* Andrew Stellman and Jennifer Greene provide you with tools techniques and practices that you can use on your own projects right away This book supplies you with the information you need to diagnose your team's situation and presents practical advice to help you achieve your goal of building better software Topics include Planning a software project Helping a team estimate its workload Building a schedule Gathering software requirements and creating use cases Improving programming with refactoring unit testing and version control Managing an outsourced project Testing software Jennifer Greene and Andrew Stellman have been building software together since 1998 Andrew comes from a programming background and has managed teams of requirements analysts designers and developers Jennifer has a testing background and has managed teams of architects developers and testers She has led multiple large scale outsourced projects Between the two of them they have managed every aspect of software development They have worked in a wide range of industries including finance telecommunications media nonprofit entertainment natural language processing science and academia For more information about them and this book visit [stellman.greene.com](http://stellman.greene.com) [Good Prose](#) Tracy Kidder, Richard Todd, 2013 The Pulitzer Prize and National Book Award winning author of *House* and the editor of *Atlantic Monthly* share stories from their literary friendship and respective careers offering insight into writing principles and mechanics that they have identified as elementary to quality prose *The Year Without Pants* Scott Berkun, 2013-09-10 A behind the scenes look at the firm behind WordPress.com and the unique work culture that contributes to its phenomenal success 50 million websites or twenty percent of the entire web use WordPress software The force behind WordPress.com is a convention defying company called Automattic Inc whose 120 employees work from anywhere in the world they wish barely use email and launch improvements to their products dozens of times a day With a fraction of the resources of Google Amazon or Facebook they have a similar impact on the future of the Internet How is this possible What's different about how they work and what can other companies learn from their methods To find out former Microsoft veteran Scott Berkun worked as a manager at WordPress.com leading a team of young programmers developing new ideas *The Year Without Pants* shares the secrets of WordPress.com's phenomenal success from the inside Berkun's story reveals insights on creativity productivity and leadership from the kind of workplace that might be in everyone's future Offers a fast paced and entertaining insider's account of how an amazing powerful organization achieves impressive results Includes vital lessons about work culture and managing creativity Written by author and popular blogger Scott Berkun [scottberkun.com](http://scottberkun.com) *The Year Without Pants* shares what every organization can learn from the world changing ideas for the future of work at the heart of Automattic's success

**The art of project management** Scott Berkun, 2005 *The Art of Project Management* covers it all from practical methods for making sure work gets done right and on time to the mindset that can make you a great leader motivating your team to

do their best Reading this was like reading the blueprint for how the best projects are managed at Microsoft I wish we always put these lessons into action

*Confessions of a Public Speaker* Scott Berkun,2009-10-20 In this hilarious and highly practical book author and professional speaker Scott Berkun reveals the techniques behind what great communicators do and shows how anyone can learn to use them well For managers and teachers and anyone else who talks and expects someone to listen *Confessions of a Public Speaker* provides an insider's perspective on how to effectively present ideas to anyone It's a unique entertaining and instructional romp through the embarrassments and triumphs Scott has experienced over 15 years of speaking to crowds of all sizes With lively lessons and surprising confessions you'll get new insights into the art of persuasion as well as teaching learning and performance directly from a master of the trade Highlights include Berkun's hard won and simple philosophy culled from years of lectures teaching courses and hours of appearances on NPR MSNBC and CNBC Practical advice including how to work a tough room the science of not boring people how to survive the attack of the butterflies and what to do when things go wrong The inside scoop on who earns 30 000 for a one hour lecture and why The worst and funniest disaster stories you've ever heard plus countermeasures you can use Filled with humorous and illuminating stories of thrilling performances and real life disasters *Confessions of a Public Speaker* is inspirational devastatingly honest and a blast to read

Arts Management Derrick Chong,2005-06-29 Presenting this critical overview at a time when interest in aesthetics and managements studies is rapidly increasing Derrick Chong explores a vital sub discipline arts management Using a diverse range of sources that include contributions from contemporary artists prominent management theorists and the experience of arts managers topics discussed include arts research cultural entrepreneurship collaborations in the arts artistic leadership institutional identity arts marketing creative approaches to financing organizational forms and dynamics The book makes a concerted effort to address the artistic managerial and social obligations of arts and cultural organisations operating in contemporary urban environs As such it is a must read for students and scholars of business management and art

Strategic Project Management Made Simple Terry Schmidt,2009-03-16 When Fortune Magazine estimated that 70% of all strategies fail it also noted that most of these strategies were basically sound but could not be executed The central premise of *Strategic Project Management Made Simple* is that most projects and strategies never get off the ground because of adhoc haphazard and obsolete methods used to turn their ideas into coherent and actionable plans *Strategic Project Management Made Simple* is the first book to couple a step by step process with an interactive thinking tool that takes a strategic approach to designing projects and action initiatives *Strategic Project Management Made Simple* builds a solid platform upon four critical questions that are vital for teams to intelligently answer in order to create their own strong strategic foundation These questions are 1 What are we trying to accomplish and why 2 How will we measure success 3 What other conditions must exist 4 How do we get there This fresh approach begins with clearly understanding the what and why of a project comprehending the bigger picture goals that are often given only lip

service or cursory reviews The second and third questions clarify success measures and identify the risky assumptions that can later cause pain if not spotted early The how questions what are the activities budgets and schedules comes last in our four question system By contrast most project approaches prematurely concentrate on the how without first adequately addressing the three other questions These four questions guide readers into fleshing out a simple yet sophisticated mental workbench called the Logical Framework a Systems Thinking paradigm that lays out one s own project strategy in an easily accessible interactive 4x4 matrix The inclusion of memorable features and concepts four critical questions LogFrame matrix If then thinking and Implementation Equation make this book unique Head First PMP Jennifer Greene,Andrew Stellman,2018-09-11 Now updated for the 2021 PMP Exam What will you learn from this book Head First PMP teaches you the latest principles and certification objectives in The PMBOK Guide in a unique and inspiring way This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management By putting PMP concepts into context you ll be able to understand remember and apply them not just on the exam but on the job No wonder so many people have used Head First PMP as their sole source for passing the PMP exam This book will help you Learn PMP s underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK Guide Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles games problems and exercises that make learning easy and entertaining Why does this book look so different Based on the latest research in cognitive science and learning theory Head First PMP uses a visually rich format to engage your mind rather than a text heavy approach that puts you to sleep Why waste your time struggling with new concepts This multi sensory learning experience is designed for the way your brain really works

Project Management for Humans Brett Harned,2017-07-01 Project management it s not just about following a template or using a tool but rather developing personal skills and intuition to find a method that works for everyone Whether you re a designer or a manager Project Management for Humans will help you estimate and plan tasks scout and address issues before they become problems and communicate with and hold people accountable Presentation Zen Garr Reynolds,2009-04-15 FOREWORD BY GUY KAWASAKI Presentation designer and internationally acclaimed communications expert Garr Reynolds creator of the most popular Web site on presentation design and delivery on the Net presentationzen.com shares his experience in a provocative mix of illumination inspiration education and guidance that will change the way you think about making presentations with PowerPoint or Keynote Presentation Zen challenges the conventional wisdom of making slide presentations in today s world and encourages you to think differently and more creatively about the preparation design and delivery of your presentations Garr shares lessons and perspectives that draw upon practical advice from the fields of communication and business Combining solid principles of design with the tenets of Zen simplicity this

book will help you along the path to simpler more effective presentations

**The Fundamentals of Sonic Art & Sound Design** Tony Gibbs, 2007-06-25 This book introduces a subject that will be new to many sonic arts The application of sound to other media such as film or video is well known and the idea of sound as a medium in its own right such as radio is also widely accepted However the idea that sound could also be a distinct art form by itself is less well established and often misunderstood The Fundamentals of Sonic Art Sound Design introduces describes and begins the process of defining this new subject and to provide a starting point for anyone who has an interest in the creative uses of sound The book explores the worlds of sonic art and sound design through their history and development and looks at the present state of these extraordinarily diverse genres through the works and words of established artists and through an examination of the wide range of practices that currently come under the heading of sonic arts The technologies that are used and the impact that they have upon the work are also discussed Additionally The Fundamentals of Sonic Art Sound Design considers new and radical approaches to sound recording performance installation works and exhibitions and visits the worlds of the sonic artist and the sound designer

*How Design Makes the World*, 2020-05-05

*Project Management for Non-project Managers* Jack Ferraro, 2012 A seasoned project management consultant introduces critical project management skills tools and techniques Includes case studies checklists and exercises

**How to Run Successful High-tech Project-based Organizations** Fergus O'Connell, 1999 This book offers you practical real world steps to creating a Structured Project Management SPM system throughout your organization Based on the ten steps in best selling author Fergus O Connell s previous book How to Run Successful Projects this book expands on that concept to offer a thorough solution to keeping today s high tech companies competitive on budget and on schedule

**Project Management for the Unofficial Project Manager (Updated and Revised Edition)** Kory Kogon, Suzette Blakemore, 2024-01-16 No project management training No problem In today s workplace employees are routinely expected to coordinate and manage projects Yet chances are you aren t formally trained in managing projects you re an unofficial project manager FranklinCovey experts Kory Kogon and Suzette Blakemore understand the importance of leadership in project completion and explain that people are crucial in the formula for success This updated and revised edition of Project Management for the Unofficial Project Manager offers practical real world insights for effective project management and guides you through the essentials of the value people and project management process Scope Plan Engage Track and Adapt Close If you re struggling to ensure multiple projects are finished with high value and on time this book is for you If you manage projects without the benefit of a team this book is also for you Change the way you think about project management project manager may not be your official title but with the right strategies you can excel in this project economy

**Efficient R Programming** Colin Gillespie, Robin Lovelace, 2016-12-08 There are many excellent R resources for visualization data science and package development Hundreds of scattered vignettes web pages and forums explain how to use R in particular domains But little has been written on how to simply make



R work effectively until now This hands on book teaches novices and experienced R users how to write efficient R code Drawing on years of experience teaching R courses authors Colin Gillespie and Robin Lovelace provide practical advice on a range of topics from optimizing the set up of RStudio to leveraging C that make this book a useful addition to any R user s bookshelf Academics business users and programmers from a wide range of backgrounds stand to benefit from the guidance in Efficient R Programming Get advice for setting up an R programming environment Explore general programming concepts and R coding techniques Understand the ingredients of an efficient R workflow Learn how to efficiently read and write data in R Dive into data carpentry the vital skill for cleaning raw data Optimize your code with profiling standard tricks and other methods Determine your hardware capabilities for handling R computation Maximize the benefits of collaborative R programming Accelerate your transition from R hacker to R programmer

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