



CAPM Study Guide

1. Introduction to Project Management

- **Five Project Management Process Groups:** Initiating, Planning, Executing, Monitoring and Controlling, and Closing.
- **Project, Program, Portfolio, and Operational Management:** Projects are temporary and unique, programs are groups of related projects, portfolios are collections of projects and programs, and operational management involves the ongoing execution of activities that produce the same product or service.
- **Project Lifecycle:** Conception, Definition, Planning, Performance, and Closure.
- **Tailoring:** Selecting and adapting the project's processes, methodologies, inputs, outputs, etc., to best suit the project's unique context.

2. Project Environment

- **Factors and assets impacting the project:** Environmental factors might include legal regulations, market conditions, and social and cultural influences. Organizational assets might include process assets and knowledge repositories.
- **Organizational Systems:** Includes functional, matrix, and project-oriented structures.
- **Project Management Office (PMO):** Standardizes project-related governance processes and facilitates sharing of resources, methodologies, tools, and techniques.
- **Hierarchy of projects, programs, and portfolios:** Projects are part of programs, which are part of portfolios.

3. Role of the Project Manager

- **Primary Functions:** Planning, executing, and closing projects, managing teams, making decisions, and communicating.

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James L. Haner



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CAPM Exam Prep Rita Mulcahy, 2018. 13 comprehension lessons, Concepts and study material, Games and exercises, Tricks of the trade, Practice exams and questions.

Capm Exam Prep Study Guide: Belinda's All-In-One Program for Exam Success Belinda Goodrich, 2018-12-15. The most comprehensive resource to prepare for the 2018 update to the Certified Associate in Project Management CAPM exam. Based on Belinda Goodrich's comprehensive educational program for the Certified Associate in Project Management CAPM exam preparation, the CAPM Exam Prep Study Guide is the only all-in-one program on the market that leverages the power of real-time feedback and robust analytics on the CAPM exam. Using data captured from 100s of students and instructors, Belinda provides an intuitive format to learning the detailed concepts of the CAPM Exam 6th Edition. Using a straight-forward and real-world approach, the incredibly robust CAPM Exam Prep Study Guide includes a deep dive of the 49 PMBOK R Guide processes, vocabulary, and concepts to ensure maximum readiness for the exam. Since 2008, Belinda has been guiding project managers to exam success through her innovative classroom programs. Her courseware is in use by training companies around the world. Using that formula for success, Belinda has now packaged that information up in this self-study book. The CAPM Exam Study Guide includes detailed information on all 49 processes, Belinda's exclusive exam hints, in-text exercises to validate content comprehension, extensive vocabulary reviews, review questions for each chapter, four 75-question practice exams, a full-length mock 150-question exam, FREE 90-day access to PM University online mock exams.

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Rita Mulcahy's CAPM Exam Prep Rita Mulcahy, 2018

Achieve CAPM Exam Success Diane Altwies, Frank Reynolds, 2009-10 This study guide provides new project managers and participants with a brief yet comprehensive self study program for passing the Certified Associate in Project Management CAPM Exam The companion CD ROM allows users to simulate 150 exam questions

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CAPM/PMP Project Management Certification All-In-One Exam Guide, Third Edition Joseph Phillips,2013-09-10 Newly revised to cover the 2011 update to the PMBOK Project Management Body of Knowledge from PMI this test prep resource is the only guide to cover both the CAPM and PMP project management certification exams

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