

# Guide to Harvard Referencing

## Why Reference?

- 1) To Avoid Plagiarism
- 2) To Back Up Your Arguments
- 3) To Verify Your Research

## In Text-Citations

These are used every time you refer to someone else's work. Long quotations should be entered as a separate paragraph and be indented and cited.

## Bibliography

This is a list of every source used within your assignment.

The following are some examples of how to cite and reference using Harvard Referencing

## Books

Type	In-Text Citation	Bibliography
Book with a single author	According to Attwood (1998), the child with Asperger's syndrome may inadvertently offend people.	Attwood, T. 1998. <i>Asperger's syndrome : a guide for parents and professionals</i> . London: Jessica Kingsley.
Book with two authors	The Travelling community are beginning to be recognised as a distinct ethnic group (Donohue and Gaynor, 1999).	Donohue, J. and Gaynor, F. 1999. <i>Education and care in the early years : a textbook for Irish students</i> . Dublin: Gill & Macmillan.
Book with four or more authors	Kotler et al. (2008) argue that well-conceived regulation can encourage competition.	Kotler, P., Armstrong, G., Saunders, J. and Wong, V. 1991. <i>Principles of marketing</i> . 5th ed. Englewood Cliffs, N.J.: Prentice Hall.
Book with an editor	Risk is now synonymous with child care and protection and welfare (Share and McElwee 2008).	Share, P. and McElwee, N. (eds.) 2005. <i>Applied social care : an introduction for Irish students</i> . Dublin: Gill & Macmillan.
Book with no identifiable author	Carpal is defined as relating to the wrist (Concise medical dictionary 1998).	Concise medical dictionary. 1998. 5th ed. Oxford: Oxford University Press.

Please see overleaf to find out how to cite and reference websites, journals and newspapers.

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**PT Brinkman**



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