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The NASA Graphics Standards Manual, by Richard Danne and Bruce Blackburn, is a futuristic vision for an agency at the cutting edge of science and exploration. Housed in a special anti-static package, the book features a foreword by Richard Danne, an essay by Christopher Bonanos, scans of the original manual (from Danne's personal copy), reproductions of the original NASA 35mm slide presentation, and scans of the Managers Guide, a follow-up booklet distributed by NASA. Much like the Chicago Manual of Style, The Manual of Scientific Style addresses all stylistic matters in the relevant disciplines of physical and biological science, medicine, health, and technology. It presents consistent guidelines for text, data, and graphics, providing a comprehensive and authoritative style manual that can be used by the professional scientist, science editor, general editor, science writer, and researcher. Scientific disciplines treated independently, with notes where variances occur in the same linguistic areas Organization and directives designed to assist readers in finding the precise usage rule or convention A focus on American usage in rules and formulations with noted differences between American and British usage Differences in the various levels of scientific discourse addressed in a variety of settings in which science writing appears Instruction and guidance on the means of improving clarity, precision, and effectiveness of science writing, from its most technical to its most popular Want to be part of the largest group-writing project in human history? Learn how to contribute to Wikipedia, the user-generated online reference for the 21st century. Considered more popular than eBay, Microsoft.com, and Amazon.com, Wikipedia servers respond to approximately 30,000 requests per second, or about 2.5 billion per day. It's become the first point of reference for people the world over who need a fact fast. If you want to jump on board and add to the content, Wikipedia: The Missing Manual is your first-class ticket. Wikipedia has more than 9 million entries in 250 languages, over 2 million articles in the English language alone. Each one is written and edited by an ever-changing cast of volunteer editors. You can be one of them. With the tips in this book, you'll quickly learn how to get more out of -- and put more into -- this valuable online resource. Wikipedia: The Missing Manual gives you practical advice on creating articles and collaborating with fellow editors, improving existing articles, and working with the Wikipedia community to review new articles, mediate disputes, and maintain the site. Up to the challenge? This one-of-a-kind book includes: Basic editing techniques, including the right and wrong ways to edit Pinpoint advice about which types of articles do and do not belong on Wikipedia Ways to learn from other editors and communicate with them via the site's talk pages Tricks for using templates and timesaving automated editing tools Recommended procedures for fighting spam and vandalism Guidance on adding citations, links, and images to your articles Wikipedia depends on people just like you to help the site grow and maintain the highest quality. With Wikipedia: The Missing Manual, you get all the tools you need to be part of the crew. The premier source for journalists, now revised and updated for 2015. Does the White House tweet? Or does the White House post on Twitter? Can "text" be a verb and also a noun? When should you link? For anyone who writes--short stories or business plans, book reports or news articles--knotty choices of spelling, grammar, punctuation and meaning lurk in every line: Lay or lie? Who or whom? That or which? Is Band-Aid still a trademark? It's enough to send you in search of a Martini. (Or is that a martini?) Now everyone can find answers to these and thousands of other questions in the handy alphabetical guide used by the writers and editors of the world's most authoritative news organization. The guidelines to hyphenation, punctuation, capitalization and spelling are crisp and compact, created for instant reference in the rush of daily deadlines. The 2015 edition is a revised and condensed version of the classic guide, updated with solutions to problems that plague writers in the Internet age: · How to cite links and blogs · How to handle tweets, hashtags and other social-media content · How to use current terms like "transgender," or to choose thoughtfully between "same-sex marriage" and "gay marriage" With wry wit, the authors have created an essential and entertaining reference tool. "If it is beyond your power to control, let it go." "Do not wish that all things will go well with you, but that you will go well with all things." "In this way, you will overcome life's challenges, rather than be overcome by them." Epictetus (c. AD 50-135) was a former Roman slave who became a great teacher, deeply influencing the future emperor Marcus Aurelius among many others. His philosophy, Stoicism, was practical, not theoretical--aimed at relieving human suffering here and now. Epictetus knew suffering--besides being enslaved, he was lame in one leg and walked with a crutch. The Manual is a collection of Epictetus' essential teachings and pithy sayings, compiled by one of his students. It is the most accessible and actionable guide to Stoic philosophy, as relevant today as it was in the Roman Empire. This new edition, published by Ancient Renewal, is rendered in contemporary English by Sam Torode. This work has been selected by scholars as being culturally important and is part of the knowledge base of civilization as we know it. This work is in the public domain in the United States of America, and possibly other nations. Within the United States, you may freely copy and distribute this work, as no entity (individual or corporate) has a copyright on the body of the work. Scholars believe, and we concur, that this work is important enough to be preserved, reproduced, and made generally available to the public. To ensure a quality reading experience, this work has been proofread and republished using a format that seamlessly blends the original graphical elements with text in an easy-to-read typeface. We appreciate your support of the preservation process, and thank you for being an important part of keeping this knowledge alive and relevant. When all the joy in life is over, when simply waiting for an unavoidable and imminent death, it is the simplest of human rights to choose a quick and easy death in place of a slow and horrible one. This book covers the practicalities of implementing a quick, easy and painless suicide, and where to obtain the necessary equipment. If you want to write a book that's going to sell to both publishers and readers, you need to know how to produce a marketable work and help it become successful. It starts the moment you have an idea. That's when you begin thinking about the first elements of the business plan that will make your project the best it can be. The reality is that you don't want to spend time and energy writing a book that will never get read. The way to avoid that is to create a business plan for your book, and evaluate it (and yourself) through the same lens that an agent or acquisitions editor would. The Author Training Manual will show you how to get more creative and start looking at your work with those high standards in mind. Whether you're writing fiction or non-fiction, or intend to publish traditionally or self-publish, author Nina Amir will teach you how to conduct an effective competitive analysis for your work and do a better job at delivering the goods to readers than similar books that are already on the shelf. Packed with step-by-step instructions, idea evaluations, sample business plans, editor and agent commentaries, and much more, The Author Training Manual provides the information you need to transform from aspiring writer to career author. The Gregg Reference Manual is intended for anyone who writes, edits, or prepares final copy for distribution or publication. It presents the basic rules that apply in virtually every piece of writing, as well as the fine points that occur less often but cause no less trouble when they do. This manual offers an abundance of examples and computer-generated illustrations so that you can quickly find models on which to pattern a solution to the

various problems you encounter in your communications - from e-mail messages to formal reports. It also provides the rationale underlying specific rules so that you can manipulate the principles of style with intelligence and taste. This open access book offers a summary of the development of Digital Earth over the past twenty years. By reviewing the initial vision of Digital Earth, the evolution of that vision, the relevant key technologies, and the role of Digital Earth in helping people respond to global challenges, this publication reveals how and why Digital Earth is becoming vital for acquiring, processing, analysing and mining the rapidly growing volume of global data sets about the Earth. The main aspects of Digital Earth covered here include: Digital Earth platforms, remote sensing and navigation satellites, processing and visualizing geospatial information, geospatial information infrastructures, big data and cloud computing, transformation and zooming, artificial intelligence, Internet of Things, and social media. Moreover, the book covers in detail the multi-layered/multi-faceted roles of Digital Earth in response to sustainable development goals, climate changes, and mitigating disasters, the applications of Digital Earth (such as digital city and digital heritage), the citizen science in support of Digital Earth, the economic value of Digital Earth, and so on. This book also reviews the regional and national development of Digital Earth around the world, and discusses the role and effect of education and ethics. Lastly, it concludes with a summary of the challenges and forecasts the future trends of Digital Earth. By sharing case studies and a broad range of general and scientific insights into the science and technology of Digital Earth, this book offers an essential introduction for an ever-growing international audience. Style manual for writers in psychology, other behavioral and social sciences, nursing, criminology, and personnel areas. iOS 11 for the iPhone includes a host of exciting new features, including a revamped Control Center and all-new powers for some of your favorite apps—Siri, AirPlay 2, Maps, Photos, and Maps. You can even send payment via iMessages and type with one hand! And the best way to learn all of these features is with iPhone: The Missing Manual—a funny, gorgeously illustrated guide to the tips, shortcuts, and workarounds that will turn you, too, into an iPhone master. This easy-to-use book will help you accomplish everything from web browsing to watching videos so you can get the most out of your iPhone. Written by Missing Manual series creator and former New York Times columnist David Pogue, this updated guide shows you everything you need to know about the new features and user interface of iOS 11 for the iPhone. Along with plan and elevation, section is one of the essential representational techniques of architectural design; among architects and educators, debates about a project's section are common and often intense. Until now, however, there has been no framework to describe or evaluate it. Manual of Section fills this void. Paul Lewis, Marc Tsurumaki, and David J. Lewis have developed seven categories of section, revealed in structures ranging from simple one-story buildings to complex structures featuring stacked forms, fantastical shapes, internal holes, inclines, sheared planes, nested forms, or combinations thereof. To illustrate these categories, the authors construct sixty-three intricately detailed cross-section perspective drawings of built projects—many of the most significant structures in international architecture from the last one hundred years—based on extensive archival research. Manual of Section also includes smart and accessible essays on the history and uses of section. A little more than seventy-five years ago, Kate L. Turabian drafted a set of guidelines to help students understand how to write, cite, and formally submit research writing. Seven editions and more than nine million copies later, the name Turabian has become synonymous with best practices in research writing and style. Her Manual for Writers continues to be the gold standard for generations of college and graduate students in virtually all academic disciplines. Now in its eighth edition, A Manual for Writers of Research Papers, Theses, and Dissertations has been fully revised to meet the needs of today's writers and researchers. The Manual retains its familiar three-part structure, beginning with an overview of the steps in the research and writing process, including formulating questions, reading critically, building arguments, and revising drafts. Part II provides an overview of citation practices with detailed information on the two main scholarly citation styles (notes-bibliography and author-date), an array of source types with contemporary examples, and detailed guidance on citing online resources. The final section treats all matters of editorial style, with advice on punctuation, capitalization, spelling, abbreviations, table formatting, and the use of quotations. Style and citation recommendations have been revised throughout to reflect the sixteenth edition of The Chicago Manual of Style. With an appendix on paper format and submission that has been vetted by dissertation officials from across the country and a bibliography with the most up-to-date listing of critical resources available, A Manual for Writers remains the essential resource for students and their teachers. This book provides a comprehensive guide to the essential rules of legal writing. Unlike most style or grammar guides, it focuses on the special needs of legal writers, answering a wide spectrum of questions about grammar and style -- both rules and exceptions. It also gives detailed, authoritative advice on punctuation, capitalization, spelling, footnotes, and citations, with illustrations in legal context. Designed for law students, law professors, practicing lawyers, and judges, the work emphasizes the ways in which legal writing differs from other styles of technical writing. Its how-to sections deal with editing and proofreading, numbers and symbols, and overall document design. Features: * Cautions on use of 500 stuffy phrases and needless legalisms, along with their everyday English translations * Details rules for 800 words with required prepositions in certain contexts * Explains the correct usage of more than 1,000 words that are often troublesome to legal writers * Gives tips on preparing briefs and other court documents, opinion letters and demand letters, research memos, and contracts * Provides model documents of all types of legal documents and pleadings Reviews 200 terms of art that take on new meanings in legal contexts The tenth edition of The Manual of Photography is an indispensable textbook for anyone who is serious about photography. It is ideal if you want to gain insight into the underlying scientific principles of photography and digital imaging, whether you are a professional photographer, lab technician, researcher or student in the field, or simply an enthusiastic amateur. This comprehensive guide takes you from capture to output in both digital and film media, with sections on lens use, darkroom techniques, digital cameras and scanners, image editing techniques and processes, workflow, digital file formats and image archiving. This iconic text was first published in 1890 and has aided many thousands of photographers in developing their own techniques and understanding of the medium. Now in full colour, The Manual of Photography still retains its clear, reader-friendly style and is filled with images and illustrations demonstrating the key principles. Not only giving you the skills and know-how to take stunning photographs, but will also allowing you to fully understand the science behind the creation of great images. This book is about how type should look and how to make it look that way--in other words, how to set type like a professional. It explains in practical terms how to use today's digital tools to achieve the secret of good design: well set type. An essential reference for anyone who works with type: designers, print production professionals, and corporate communications managers can go to straight to the index to find focused answers to specific questions, while educators and students can read it as a text book from cover to cover. Established as the most complete work on the channels, collaterals and points in English, A Manual of Acupuncture has become the gold standard text for students and practitioners of acupuncture. Introductory chapters on the channels and collaterals, point categories, point selection models, point location and needling. Illustrations and text descriptions of all primary, extraordinary, divergent, Luo-connecting and sinew channels. The points of the fourteen channels and the extra points with their English name, Chinese name, and Chinese character. the most exacting and accurate anatomical point locations yet published in any English text with practical point location notes to assist in easy location. Nearly 500 illustrations, with a single dedicated illustration for every point. Point actions to aid the understanding and memorization of each point's principal qualities. Extensive lists of point indications taken from numerous classical and modern source texts and grouped for ease of reference. Substantial commentaries explaining in detail the principal historical and modern applications of the point, and drawing on classical and modern texts and the extensive clinical experience of the authors. Numerous classical prescriptions showing how the points have been used and combined through nearly two millennia of practice. Area illustrations showing the locations of the major points in each region of the body. Extensive indexes including an index of every point indication. THE SUNDAY TIMES TOP TEN BESTSELLER From one of our greatest voices in modern philosophy, author of The Course of Love, The Consolations of Philosophy, Religion for Atheists and The School of Life - an accessible and eye-opening exploration of our relationship with 'the news' 'His gift is to prompt us to think about how we live and how we might change things' The Times 'De Botton analyses modern society with great charm, learning and humour. His remedies come as a welcome relief' Daily Mail 'Like all classic de Botton, there are plenty of insightful observations here, peppered with some psychology, a dash of philosophy, a big dollop of commonsense' Scotsman 'The news' occupies a range of manic and peculiar positions in our lives. We invest it with an authority and importance which used to be the preserve of religion - but what does it do for us? Mixing current affairs with philosophical reflections, de Botton offers a brilliant illustrated guide to the precautions we should take before venturing anywhere near the news and the 'noise' it generates. Witty and global

in reach, The News will ensure you'll never look at reports of a celebrity story or political scandal in quite the same way again. "For three years, Bill Westheimer photographed 150 portraits in New York, New Jersey, and Scotland for The Manual Project. This book is the culmination of his investigation into the personalities of hands."-- This public domain book is an open and compatible implementation of the Uniform System of Citation. In this tightly plotted debut novel, an unlikely detective, armed only with an umbrella and a singular handbook, must untangle a string of crimes committed in and through people's dreams. The story and teachings of one of the world's most creative design schools, as told by its teachers, alumni, and student projects - the ideal book for educators and students alike, posing the question 'How should design be taught today?' Swiss university ECAL is widely considered to be among the leading art and design institutions of the past two decades. Here, for the first time, ECAL's teaching methods are revealed to a wider readership. The book poses the question 'How should design be taught today?' to select designers, critics, and writers, and the answers highlight the school's unique approach to design pedagogy: encouraging individual and personal styles, and rigorously pushing them to develop into their most coherent forms. This is the only book to explain ECAL's innovative teaching methods, which encourage students to be business minded as well as creative. The Publication Manual of the American Psychological Association is the style manual of choice for writers, editors, students, and educators in the social and behavioral sciences. It provides invaluable guidance on all aspects of the writing process, from the ethics of authorship to the word choice that best reduces bias in language. Well-known for its authoritative and easy-to-use reference and citation system, the Publication Manual also offers guidance on choosing the headings, tables, figures, and tone that will result in strong, simple, and elegant scientific communication. Designed specifically for undergraduate writing, this easy-to-use pocket guide provides complete guidance for new writers on effective, clear, and inclusive scholarly communication and the essentials of formatting papers and other course assignments. Unlock the secrets and share in the knowledge that has educated generations of Jedi—from the history and hierarchy of the Jedi Order to the mastery of the Force and the nuances of lightsaber combat. Handed down from Master to Padawan, each Jedi who has held and studied this copy has annotated the pages—adding his or her personal experiences and lessons they've learned. This copy is now passed to you. This easy-to-use pocket guide, compiled from the sixth edition of the "Publication Manual of the American Psychological Association," provides complete guidance on the rules of style that are critical for clear communication. Maximize the impact and precision of your message! Now in its fourth edition, the Microsoft Manual of Style provides essential guidance to content creators, journalists, technical writers, editors, and everyone else who writes about computer technology. Direct from the Editorial Style Board at Microsoft—you get a comprehensive glossary of both general technology terms and those specific to Microsoft; clear, concise usage and style guidelines with helpful examples and alternatives; guidance on grammar, tone, and voice; and best practices for writing content for the web, optimizing for accessibility, and communicating to a worldwide audience. Fully updated and optimized for ease of use, the Microsoft Manual of Style is designed to help you communicate clearly, consistently, and accurately about technical topics—across a range of audiences and media. Rise to Your Destiny Warrior of the Light is a timeless and inspirational companion to The Alchemist—an international bestseller that has beguiled millions of readers around the world. Every short passage invites us to live out our dreams, to embrace the uncertainty of life, and to rise to our own unique destiny. In his inimitable style, Paulo Coelho helps bring out the Warrior of the Light within each of us. He shows readers how to embark upon the way of the Warrior: the one who appreciates the miracle of being alive, the one who accepts failure, and the one whose quest leads to fulfillment and joy. An expertly curated compilation of over one hundred years of officially published, step-by-step guides on how to deal with every kind of disaster imaginable, drawn from government archives around the world. Global warming continues to cause extreme weather events and threatens to destroy the planet, while the impact of the COVID-19 pandemic has reminded us that disaster can manifest at any time. These and other possible impending catastrophes have caused rising levels of collective fear in nations around the world, and increasing demand for governments to plan, prepare, and avert calamity for its citizens. In Apocalypse Ready, Taras Young collects official survival and emergency documents from the United States to the Soviet Union offering essential survival tips and invaluable life-saving strategies for every possible cataclysmic eventuality. Organized into four broad disaster-themed scenarios—"Pandemics," "Natural Disasters," "Nuclear War," and "Alien Invasion"—this unique collection displays a plethora of questionable survival advice and scare tactics from all around the globe for response to every disaster scenario that has occurred or been imagined since the early twentieth century. From posters showing how to minimize your chances of catching the Spanish flu to documents indicating how to identify aliens, this carefully curated selection of disaster-planning documents reveals differences in public attitudes toward impending catastrophe since the 1910s. Informative commentary by Young provides historical contexts for the official advice, exploring how our universal preoccupation with apocalypse has manifested globally, and explanatory captions clarify the messages contained in the survival documents. The Publication Manual of the American Psychological Association is the style manual of choice for writers, editors, students, and educators in the social and behavioral sciences, nursing, education, business, and related disciplines. Edition for 1976 published under title: The New York times new complete guide to home repair. A handbook on home maintenance and home repair. THE MANUAL FOR LIVING is the first and best primer for living the best possible life -- as helpful in the twenty-first century as it was in the first. Epictetus's teachings rank among the greatest wisdom texts of human civilization. Epictetus taught that philosophy is a way of life and not just a theoretical discipline. To Epictetus, all external events are beyond our control; we should accept calmly and dispassionately whatever happens. However, individuals are responsible for their own actions, which they can examine and control through rigorous self-discipline. By putting into practice the ninety-three wise instructions that make up The Art of Living, readers learn to successfully meet the challenges of everyday life. Searchable electronic version of print product with fully hyperlinked cross-references. 'A Manual of the Art of Fiction' by Clayton Meeker Hamilton is a comprehensive guide to writing fiction. From Realism to Romance, the author draws examples from Poe, Hawthorne, and Robert Louis Stevenson to offer a step-by-step course through essential topics like plot, characters, setting, and point of view. Amongst other topics that it touches upon, the book explores the purpose of fiction and the nature of narrative, the difference between the epic, drama, and novel, and how to structure a short story. Hamilton's guide also covers the importance of style in fiction, including memorable words and the patterning of syllables. A must-read for aspiring writers and fans of fiction alike. "An outstanding contribution. . . . The glossary and illustrations are excellent and most helpful. This book will be the standard for years to come." —Robert M. Timm, Department of Ecology & Evolutionary Biology, University of Kansas, and past president, American Society of Mammalogists Douglas A. Kelt and James L. Patton provide a long-overdue update to Timothy E. Lawlor's Handbook to the Orders and Families of Living Mammals in their new, wholly original work, A Manual of the Mammalia. Complemented by global range maps, high-resolution photographs of skulls and mandibles by Bill Stone, and the outstanding artwork of Fiona Reid, this book provides an overview of biological attributes of each higher taxon while highlighting key and diagnostic characters needed to identify skulls and skins of all recent mammalian orders and most families. Kelt and Patton also place taxa in their currently understood supra-familial clades, and discuss current challenges in higher mammal taxonomy. Including a comprehensive review of mammalian anatomy to provide a foundation for understanding all characters employed throughout, A Manual of the Mammalia is both a handbook for students learning to identify higher mammal taxa and a uniquely comprehensive reference for mammalogists from across the globe. "[A] comprehensive, lavishly illustrated reference book." —Nature "A success overall. Recommended." —Choice "There is hardly a better manual for comparing old and new taxonomic and phylogenetic constructs for the Class Mammalia." —Michael A. Mares, director, curator, and professor emeritus, Sam Noble Museum, University of Oklahoma, and past president, American Society of Mammalogists "Kelt and Patton take mammalogy from a 1990's flip phone to iPhone 13. A Manual of the Mammalia is entirely on a higher plane." —Journal of Mammalogy

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