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[The Restaurant Resource Series](#) Jul 15 2022 This Study Guide prepares individuals to take the Certified Food Safety Manager Exam (CPFM) which can be taken through any approved exam provider such as National Registry of Food Safety Professionals, Prometric, 360Training, or ServSafe. Food establishments generally employ a food safety manager that requires certification. These establishments include: bars, restaurants, mobile caterers and food trucks, assisted-living and prison facilities, and day care centers.

PMP PMBOK Study Guide !

Project Management Professional Study Guide! Jan 26 2021 If you want to pass the PMP Exam but don't have a lot of time for studying keep reading..... You are no doubt a busy professional with a lot of things going on! It can be challenging to find the time to read and study for the Project Management Professional test! However, the truth is that the PMP exam is a challenging exam. It is normal to have some anxiety about taking this test. Thorough preparation cannot be overlooked! That is why the author Ralph Cybulski developed the PMP PMBOK Audio Study Guide! This Edition is an overview of all PMP concepts. It comes in text

& audio format, so that you can listen to it wherever life takes you! It's sections include: Project Management Processes and the Role of the Project Manager Project Management Framework Project Management Roles and Responsibilities Project Management Integration Project Scope Management Project Cost Management Project Quality Management Project Resource Management Project Communications Management Project Risk Management Project Procurement Management Project Stakeholder Management Project Code of Ethics and Professional Conduct Each section is

divided into subsections making sure all aspects of the exam are covered! If you listen to or read our study guide, in addition to pursuing other study methods, we are confident you will pass the PMP Exam! So go ahead and scroll up, and click buy for me today! PLEASE NOTE: When you purchase this title, the accompanying PDF will be available in your Audible Library along with the audio. *Becoming a PMP® Certified Professional* May 01 2021 Pass the PMP 2021 exam with confidence with the help of practical and up-to-date coverage of project management practices from the 6th edition of the PMBOK®

Guide Key FeaturesWritten by J. Ashley Hunt, an experienced PMP® trainer with over 20 years of project management experienceLearn with the help of PMP® practice tests, exam tips, and best practices from the PMBOK® GuideEffectively plan core project work aspects such as scope, cost, quality, procurement, and communicationBook Description One of the five most prestigious certifications in the world, the PMP® exam is said to be the most difficult non-technical certification exam. With this exam guide, you'll be able to address the challenges in learning advanced project management concepts. This PMP study guide

covers all of the 10 project management knowledge areas, 5 process groups, 49 processes, and aspects of the Agile Practice Guide that you need to tailor your projects. With this book, you will understand the best practices found in the sixth edition of the PMBOK® Guide and the newly updated exam content outline. Throughout the book, you'll learn exam objectives in the form of a project for better understanding and effective implementation of real-world project management tasks, helping you to not only prepare for the exam but also implement project management best practices. Finally, you'll get to grips with the entire

application and testing processes in PMP® and discover numerous tips and techniques for passing the exam on your first attempt. By the end of this PMP® exam prep book, you'll have a solid understanding of everything you need to pass the PMP® certification exam, and be able to use this handy, on-the-job desktop reference guide to overcome challenges in project management. What you will learnUnderstand how to fill out the exam application and what to expect on the day of the examGet a comprehensive overview of project management processes, knowledge areas, and project executionExplore project and

organization structures and other factors influencing projects Manage risk, scheduling, and cost using expert tips and insights Acquire and manage resources and communication in project work Monitor and control projects from planning to execution Discover professional responsibility, study tips, and what's in store for certified project management professionals Who this book is for If you are an experienced project manager looking for a common language and best practices in the project management space and want to achieve the PMP certification to accelerate your career growth, this book is for you. A

minimum of 3 to 7 years of experience in leading and directing projects for a variety of industries will be useful. **Certified Facility Manager Ultimate Study Guide** Jan 01 2024 Ultimate Study Guide for Certified Facility Manager (CFM) Exam is the very first handbook available to purchase online for those who are aiming to become a Certified Facility Manager. It is my passion to help and share my knowledge and expertise with my fellow professional across industries and get the certification they want, which will help them build a better career opportunity in the future. This book is intended to help busy professionals to pass the CFM

exam. Author: Marvin Arinuelo, CFM, ProFM, PMP, CCM, CFPS BSc Mechanical Eng., MSc Project Mgt. (UK) RME, ASQ CQE, ASQ CMQ/OE, LEED Green Associate, IRCA PCQI, NFPA CFPS PMI PMP, PMI CAPM, CMAA CCM Almost 15 years of Project & FM experience across the industries. Alumni - Mapua University, Manila, Philippines (Bsc Mechanical Engineering) Alumni - University of Roehampton, London, UK (MSc Project Management) ASQ Certified Manager of Quality/Organizational Excellence (CMQ/OE) ASQ Certified Quality Engineer (ASQ CQE) Certified ISO Lead Auditor Trainer (BSCIC) CMCI

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Project Management) exam, and much more. Full coverage of all exam objectives in a systematic approach, so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands-on exercises to reinforce critical skills Real-world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials, a key feature in each chapter that identifies critical areas you must become proficient in before taking the

exam A handy tear card that maps every official exam objective to the corresponding chapter in the book, so you can track your exam prep objective by objective On the accompanying CD you'll find: Sybex test engine: Test your knowledge with advanced testing software. Includes all chapter review questions and bonus exams. Electronic flashcards: Reinforce your understanding with flashcards that can run on your PC, Pocket PC, or Palm handheld. Audio instruction: Fine-tune your project management skills with more than two hours of audio instruction from author Kim Heldman. Searchable and printable PDF of the entire

book. Now you can study anywhere, any time, and approach the exam with confidence.

CISM Certified Information Security Manager All-in-One

Exam Guide May 05 2024
Publisher's Note: Products purchased from Third Party sellers are not guaranteed by the publisher for quality, authenticity, or access to any online entitlements included with the product. This effective study guide provides 100% coverage of every topic on the latest version of the CISM exam Written by an information security executive consultant, experienced author, and university instructor, this highly effective integrated self-

study system enables you to take the challenging CISM exam with complete confidence. CISM Certified Information Security Manager All-in-One Exam Guide covers all four exam domains developed by ISACA. You'll find learning objectives at the beginning of each chapter, exam tips, practice questions, and in-depth explanations. All questions closely match those on the live test in tone, format, and content. "Note," "Tip," and "Caution" sections throughout provide real-world insight and call out potentially harmful situations. Beyond fully preparing you for the exam, the book also serves as a valuable on-the-job reference. Covers all

exam domains, including: • Information security governance • Information risk management • Information security program development and management • Information security incident management

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The ASQ Certified Manager of Quality/Organizational Excellence Handbook Oct 06 2021 This handbook is a comprehensive reference designed to help professionals address organizational issues from the application of the basic principles of management

to the development of strategies needed to deal with today's technological and societal concerns. The fifth edition of the ASQ Certified Manager of Quality/Organizational Excellence Handbook (CMQ/OE) has undergone some significant content changes in order to provide more clarity regarding the items in the body of knowledge (BoK). Examples have been updated to reflect more current perspectives, and new topics introduced in the most recent BoK are included as well. This handbook addresses: • Historical perspectives relating to the continued improvement of specific aspects of quality

management • Key principles, concepts, and terminology • Benefits associated with the application of key concepts and quality management principles • Best practices describing recognized approaches for good quality management • Barriers to success, common problems you may encounter, and reasons why some quality initiatives fail • Guidance for preparation to take the CMQ/OE examination A well-organized reference, this handbook will certainly help individuals prepare for the ASQ CMQ/OE exam. It also serves as a practical, day-to-day guide for any professional facing various quality management challenges.

PfMP® Exam Practice Tests and Study Guide Mar 30 2021

Recognizing the importance of portfolio management, the Project Management Institute (PMI®) has launched a new certification entitled the Portfolio Management Professional (PfMP®). PfMP® Exam Practice Tests and Study Guide is the most comprehensive resource available to help you prepare for and pass the PfMP® certification exam. It provides coverage that is current with The Standard for Portfolio Management, Third Edition and the PfMP® Examination Content Outline (ECO), 2013. The book consists of five sections, each of which

corresponds to one of the five domains described in the ECO. Each section includes study hints, a list of major topics that may be encountered on the exam, and 20 multiple-choice practice questions that illustrate the applicable task from the ECO. Each section also includes an answer sheet and answer key with the rationale for each correct answer and references to the Standard. Supporting references are also listed at the end of the book for each of the domains covered on the exam. Written by Dr. Ginger Levin, co-author of best-selling PMP® and PgMP® study guides, the book includes two complete practice tests, each consisting

of 170 questions that follow the blueprint of the actual PfMP® exam as described in the ECO. For example— 25 percent of the questions relate to Strategic Alignment 20 percent relate to Governance 25 percent relate to Portfolio Performance 15 percent relate to Portfolio Risk Management 15 percent relate to Communications Management The two accompanying online tests feature a proprietary scoring algorithm to help you determine if you are Proficient, Moderately Proficient, or Below Proficient in each domain. Earning the PfMP® certification is a prestigious accomplishment. By studying this book and using the

practice exams provided, you will significantly improve your chances of passing the exam, the first time around.

Certified Information Security Manager Exam

Prep Guide Sep 28 2023 Pass the Certified Information Security Manager (CISM) exam and implement your organization's security strategy with ease Key Features Pass the CISM exam confidently with this step-by-step guide Explore practical solutions that validate your knowledge and expertise in managing enterprise information security teams Enhance your cybersecurity skills with practice questions and mock tests Book Description With

cyber threats on the rise, IT professionals are now choosing cybersecurity as the next step to boost their career, and holding the relevant certification can prove to be a game-changer in this competitive market. CISM is one of the top-paying and most sought-after certifications by employers. This CISM Certification Guide comprises comprehensive self-study exam content for those who want to achieve CISM certification on the first attempt. This book is a great resource for information security leaders with a pragmatic approach to challenges related to real-world case scenarios. You'll learn about the practical aspects of

information security governance and information security risk management. As you advance through the chapters, you'll get to grips with information security program development and management. The book will also help you to gain a clear understanding of the procedural aspects of information security incident management. By the end of this CISM exam book, you'll have covered everything needed to pass the CISM certification exam and have a handy, on-the-job desktop reference guide. What you will learn Understand core exam objectives to pass the CISM exam with confidence Create and manage

your organization's information security policies and procedures with ease Broaden your knowledge of the organization's security strategy designing Manage information risk to an acceptable level based on risk appetite in order to meet organizational goals and objectives Find out how to monitor and control incident management procedures Discover how to monitor activity relating to data classification and data access Who this book is for If you are an aspiring information security manager, IT auditor, chief information security officer (CISO), or risk management professional who wants to achieve certification

in information security, then this book is for you. A minimum of two years' experience in the field of information technology is needed to make the most of this book. Experience in IT audit, information security, or related fields will be helpful. **CCM Certification Made Easy** Oct 30 2023 We are extremely pleased to tell you that CCM Certification Made Easy has been updated to it's Second Edition, and includes all the new material recently added to the CCM Exam. Every subdomain is covered on the exam. CCM Certification Made Easy is clearly the most complete CCM Exam prep book you can buy. Up to date - every area has been revisited for this

updated edition to keep pace with the substantial changes in healthcare and the CCM Exam. Includes a condensed versions of the CCMC's Glossary of Terms that are an essential resource to pass the CCM Exam. Includes a website link to download a free companion workbook and study strategies that countless case managers have used to pass the CCM Exam at no extra charge. [PfMP Exam Practice Tests and Study Guide](#) Jan 09 2022 The Project Management Institute (PMI) recently launched a new certification entitled the Portfolio Management Professional (PfMP). The most comprehensive resource

available to help readers prepare for and pass the PfMP certification exam, this book provides coverage that is current with The Standard for Portfolio Management, Third Edition. It includes two 170-question practice tests that simulate the certification examination. It also includes answer keys with rationales and references to the latest standard. The two accompanying online tests feature a proprietary scoring algorithm to help readers determine their level of proficiency in each domain.

PMP Project Management Professional Exam Deluxe Study Guide Jul 27 2023
Handbook to aid candidates in

preparation for the Certified Associate in Project Management (CAPM) exam.

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your phone or tablet! Trivium Test Prep's NEW CCM Certification Study Guide 2020-2021 comes with FREE online resources, including: practice questions, online flashcards, study "cheat" sheets, and 35 tried and tested test tips. These easy to use materials give you that extra edge you need to pass the first time. CCMC was not involved in the creation or production of this product, is not in any way affiliated with Trivium Test Prep, and does not sponsor or endorse this product. Trivium Test Prep's CCM Certification Study Guide 2020-2021 offers: A full review of what you need to know for the Next Generation ACCUPLACER

exam Practice questions for you to practice and improve Test tips to help you score higher Trivium Test Prep's CCM Certification Study Guide 2020-2021 covers: Introduction Case Management Concepts Principles of Practice Psychosocial Aspects Healthcare Management and Delivery Healthcare Reimbursement Rehabilitation ...and includes 1 FULL practice test!

CPPM Exam Study Guide Jul 03 2021 The Certified Physician Practice Manager (CPPM) Exam Study Guide - 2017 Edition includes questions and answers updated as of January 1st 2017! Questions are separated into

sections to make it easier to spot strengths and weaknesses. It includes a 150 question practice exam with answers and full rationale, Medical Terminology, Common Anatomy, Tips to passing the exam, Secrets to Reducing Exam Stress, and Scoring Sheets. It is designed for students preparing for the CPPM certification exam. ***** Look at what some students had to say after using our practice exams ***** "I purchased your product (a practice exam and the strategies to pass) before sitting for the exam. I received my results yesterday. I PASSED! I used all of the strategies you recommended

which made all the difference in the world. Thank you so much!!!" - Heather T. "This is very good... I used your practice exam bundle and passed the first time. I also recommended this to others preparing for the test in our organization. They ordered and felt it was of great value." - Linda B, CPC. "I purchased your practice exam package and think it's great. Using your tips, I passed." - Elizabeth H. "I am thrilled to report that I passed my exam on December 12th!" - Kathleen C. "Your test was amazing, it help me out a lot." - Vickey L. "Well the practice test helped me pass my exam. I got he good news last week!" - Erica J. "I wanted

to thank you for the practice exam. Your exam really helped me work on timing..." - Mark T. "Wooooohooooo, I passed! Thanks for all your hints and practice exams to help me pass. Wow I am glad that's over. Thanks again!" - Deanna A. "I did purchase the practice exam from you before the new year and I passed... I found out literally New Years eve! Thanks for the great exam!" - Sabrina. "I took the exam Dec. 7. As a matter of fact, I did pass the exam and your practice exam helped. Thanks! Go ahead and list my name in your Certified Coders section." - Lester B. "I have passed the exam and thank you for all of your help with the preparation

materials." - Victoria S. Chfm Exam Study Guide Feb 27 2021 Think all CHFMs exam study guides are the same? Think again With easy to understand lessons and practice test questions designed to maximize your score, you'll be ready. You don't want to waste time - and money - having to study all over again because you didn't get effective studying in. You want to accelerate your education, not miss opportunities for starting your future career Every year, thousands of people think that they are ready for the CHFMs exam, but realize too late when they get their score back that they were not ready at all. They

weren't incapable, and they certainly did their best, but they simply weren't studying the right way. There are a variety of methods to prepare for the CHFMs Exam....and they get a variety of results. Trivium Test Preps CHFMs Review Study Guide provides the information, secrets, and confidence needed to get you the score you need - the first time around. Losing points on the CHFMs exam can cost you precious time, money, and effort that you shouldn't have to spend. What is in the book? In our CHFMs exam study guide, you get the most comprehensive review of all tested concepts. The subjects are easy to understand, and

fully-explained example questions to ensure that you master the material. Best of all, we show you how this information will be applied on the real exam; CHFM exam practice questions are included so that you can know, without a doubt, that you are prepared. Our study guide is streamlined and concept-driven - not filled with excess junk, silly attempts at humor, or confusing filler - so you get better results through more effective study time. Why spend days or even weeks reading through meaningless junk, trying to sort out the helpful information from the fluff? We give you everything you need to know in a concise, comprehensive, and

effective package.
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Thorough PMP® exam prep with plenty of hands-on practice PMP Project Management Professional Exam Deluxe Study Guide is your all-in-one preparation toolkit for the premier project management certification. Updated to cover the latest PMBOK® and PMP exam, this book contains detailed discussion on a wide range of project management topics, concepts, and key terms, providing full coverage of all exam material. Each chapter includes hands-on exercises based on real-world scenarios,

and sidebars that explain how the information presented applies to your current project. Comprehensive review questions allow you to assess your level of understanding, so you can pinpoint and strengthen weak areas before exam day. The online learning environment features electronic flashcards, additional practice questions, over two hours of audio instruction and review, plus two bonus CAPM® exams that give you a glimpse of what you can expect when you prepare for the Certified Associate in Project Management certification. Gain confidence with Sybex: Get up to speed on 100% of the exam outline Apply

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Certified Business Manager Exam Preparation Guide
May 25 2023 The CBM is the only generalists' certification designed for all business

specialists and is the most integrated exam available in the business management field. The CBM is to a business manager as the CPA is to an accountant as the CFA is to an investment analyst. Finally, there is one source to help you streamline CBM exam preparation efforts to achieve success! The CBM Exam (www.cbmexam.com) consists of three parts-- Part 1: Core Areas, Part 2: Functional Areas, Part 3: Integrated Areas. Preparation for each part of the exam is covered in two volumes providing you with a thorough review of both theory and practice for success on the exam. Volume 1 provides review of the theory essential

for successful business application in core areas. Volume 2 (ISBN: 0-324-27328-2) delivers highly-focused self-assessment practice for Part 1 of the CBM Exam.

*Chmm Exam Secrets Study Guide: Chmm Test Review for the Certified Hazardous Materials Manager Exam Jun 13 2022 ***Includes Practice Test Questions**** CHMM Exam Secrets helps you ace the Certified Hazardous Materials Manager Exam without weeks and months of endless studying. Our comprehensive CHMM Exam Secrets study guide is written by our exam experts, who painstakingly researched every topic and

concept that you need to know to ace your test. Our original research reveals specific weaknesses that you can exploit to increase your exam score more than you've ever imagined. CHMM Exam Secrets includes: The 5 Secret Keys to CHMM Exam Success: Time is Your Greatest Enemy, Guessing is Not Guesswork, Practice Smarter, Not Harder, Prepare, Don't Procrastinate, Test Yourself; A comprehensive General Strategy review including: Make Predictions, Answer the Question, Benchmark, Valid Information, Avoid Fact Traps, Milk the Question, The Trap of Familiarity, Eliminate Answers, Tough Questions, Brainstorm,

Read Carefully, Face Value, Prefixes, Hedge Phrases, Switchback Words, New Information, Time Management, Contextual Clues, Don't Panic, Pace Yourself, Answer Selection, Check Your Work, Beware of Directly Quoted Answers, Slang, Extreme Statements, Answer Choice Families; A comprehensive Content review including: Toxic Hazardous Material, LD50, Combustible Hazardous Material, Reactive Hazardous Material, Inhalation Hazard, Vapor Pressure, Specific Gravity, Upper Explosive Limit, Pollution Prevention Opportunity Assessment, SOPS, Hazardous Materials Business Plan,

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Certified Food Safety Manager Exam (Cpfm) Study Guide Apr 04 2024 This Study Guide prepares individuals to

take the Certified Food Safety Manager Exam (CPFM) which can be taken through any approved exam provider such as National Registry of Food Safety Professionals, Prometric, 360Training, or ServSafe 7th Edition. Food establishments generally employ a food safety manager that requires certification. These establishments include: bars, restaurants, mobile caterers and food trucks, assisted-living and prison facilities, and day care centers.

Case Management Nurse Exam Dec 08 2021 ***Includes Practice Test Questions*** Case Management Nurse Exam Secrets helps you ace the Case Management Nurse Exam

without weeks and months of endless studying. Our comprehensive Case Management Nurse Exam Secrets study guide is written by our exam experts, who painstakingly researched every topic and concept that you need to know to ace your test. Our original research reveals specific weaknesses that you can exploit to increase your exam score more than you've ever imagined. Case Management Nurse Exam Secrets includes: The 5 Secret Keys to Case Management Nurse Exam Success: Time is Your Greatest Enemy, Guessing is Not Guesswork, Practice Smarter, Not Harder, Prepare, Don't Procrastinate, Test

Yourself; A comprehensive General Strategy review including: Make Predictions, Answer the Question, Benchmark, Valid Information, Avoid Fact Traps, Milk the Question, The Trap of Familiarity, Eliminate Answers, Tough Questions, Brainstorm, Read Carefully, Face Value, Prefixes, Hedge Phrases, Switchback Words, New Information, Time Management, Contextual Clues, Don't Panic, Pace Yourself, Answer Selection, Check Your Work, Beware of Directly Quoted Answers, Slang, Extreme Statements, Answer Choice Families; A comprehensive Content review including: Case Management

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Supplies, Durable Medical Equipment, Retrospective Review, Term Preauthorization, Private Payers Groups, and much more...

ADMINISTRATIVE MANAGER

Sep 16 2022

PMP Project Management

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of hours of PM experience even

before taking the PMP exam.

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Professional Exam Study Guide, Fifth Edition, or any PMP exam prep guide, this focused study tool gives you that extra preparation you need to approach the grueling PMP exam with confidence. More than 120 review questions, two bonus exams, electronic flashcards, and a searchable key term database all contribute to your preparation for taking the PMP exam. Works hand in hand with PMP: Project Management Professional Exam Study Guide, Fifth Edition Six chapters correspond to the six domain areas of the PMP exam: initiating the project, planning the project, executing the project, monitoring and

controlling the project, closing the project, professional and social responsibility
Accompanying CD-ROM features a test engine, electronic flashcards, and a searchable PDF of key terms If you're looking to be as prepared as possible before taking the 200-question, 4-hour PMP exam, then this review guide is a must-read. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Exam Facts CAM - Certified Apartment Manager Exam Study Guide Apr 11 2022 Exam Facts presents the Certified Apartment Manager Exam Study Guide. Get the Facts you

need to learn what you need to know to help you pass the CAM exam .. Just the Facts, no fluff material. Todd Campbell assembled the necessary information you need to learn to pass this technical Exam. A long time design Industry expert, Builder and innovator, he lists directly what you should focus on. Exam Facts brings you the best in Healthcare, Finance, Business, Technology and Law study guides. We give you just the facts!! Define: the 10 techniques for dealing with people from different cultures. What should be included in a move out letter? Why must apartment managers be completely familiar with each

paragraph of the lease used by their company ? Under what conditions can you restrict a tenant from installing a satellite dish or antenna? Just a hint of what you will find in this study guide.

PgMP Program Management Professional All-in-One Exam Guide Nov 18 2022 Complete coverage of all the material on the PgMP certification exam Get full coverage of all the material included on the PgMP Program Management Professional exam inside this comprehensive resource. Written by industry expert, trainer, and project management consultant Joseph Phillips, this definitive exam guide covers all three phases of

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professional across industries and get the certification they want, which will help them build a better career opportunity in the future. This book is intended to help busy professionals to pass the CFM exam. Author: Marvin Arinuelo, CFM, ProFM, PMP, CCM, CFPS BSc Mechanical Eng., MSc Project Mgt. (UK) RME, ASQ CQE, ASQ CMQ/OE, LEED Green Associate, IRCA PCQI, NFPA CFPS PMI PMP, PMI CAPM, CMAA CCM Almost 15 years of Project & FM experience across the industries. Alumni - Mapua University, Manila, Philippines (Bsc Mechanical Engineering) Alumni - University of Roehampton, London, UK (MSc

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