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documents In addition graphic illustrations appear throughout the book to make abstract concepts easy to understand Checklists and Projects provide plentiful opportunities to learn and reinforce chapter topics *Technical Communication* John M. Lannon,2013 *Technical Communication, MLA Update* John M. Lannon,Laura J. Gurak,2017-01-04 For courses in Technical Communication This version of Technical Communication has been updated to reflect the 8th Edition of the MLA Handbook April 2016 Comprehensive user friendly instruction in workplace writing technical communication business writing Today s employees are tasked with writing documents such as emails memos letters and informal reports as well as more complex forms of communications such as formal reports proposals web pages and presentations Technical Communication Fourteenth Edition builds upon the authority of the previous editions by clearly guiding students to write documents persuasively effectively and with an eye towards technological innovations and global communications It incorporates the interpersonal logical ethical and cultural demands of these different forms of workplace communications and provides students with the necessary skills to navigate these nuisances Building on research and writing skills and touching on the importance of ethics the authors prepare students for technical writing in any field The 8th Edition introduces sweeping changes to the philosophy and details of MLA works cited entries Responding to the increasing mobility of texts MLA now encourages writers to focus on the process of crafting the citation beginning with the same questions for any source These changes then align with current best practices in the teaching of writing which privilege inquiry and critical thinking over rote recall and rule following **Technical Communication, eBook, Global Edition** John M. Lannon,Laura J. Gurak,2016-05-23 For courses in Technical Communication Comprehensive user friendly instruction in workplace writing technical communication business writing Today s employees are tasked with writing documents such as emails memos letters and informal reports as well as more complex forms of communications such as formal reports proposals web pages and presentations Technical Communication 14th Edition builds upon the authority of the previous editions byclearly guiding students to write documents persuasively effectively and with an eye towards technological innovations and global communications It incorporates the interpersonal logical ethical and cultural demands of these different forms of workplace communications and provides students with the necessary skills to navigate these nuisances Building on research and writing skills and touching on the importance of ethics the authors prepare students for technical writing in any field The full text downloaded to your computer With eBooks you can search for key concepts words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf available as a free download available online and also via the iPad and Android apps Upon purchase you ll gain instant access to this eBook Time limit The eBooks products do not have an expiry date You will continue to access your digital ebook products whilst you have your Bookshelf installed **Technical Communication 11th Ed** John M. Lannon,2008 **Strategies for Technical Communication in the Workplace, Books**

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