

GEORGIA TECH COUNSELING CENTER



POLICIES & PROCEDURES MANUAL

Revised July, 2014

Counseling Center Policies And Procedures

**Institute of Medicine, Board on the
Health of Select
Populations, Committee on the
Qualifications of Professionals
Providing Mental Health Counseling
Services Under TRICARE**

Counseling Center Policies And Procedures

Handbook of Hospice Policies and Procedures Marilyn D. Harris, Elissa Della Monica, Pamela Boyd, 1999 PART OF THE NEW JONES BARTLETT LEARNING INFORMATION SYSTEMS SECURITY ASSURANCE SERIES Security Strategies in Linux Platforms and Applications covers every major aspect of security on a Linux system Written by an industry expert this book is divided into three natural parts to illustrate key concepts in the field It opens with a discussion on the risks threats and vulnerabilities associated with Linux as an operating system using examples from Red Hat Enterprise Linux and Ubuntu Part 2 discusses how to take advantage of the layers of security available to Linux user and group options filesystems and security options for important services as well as the security modules associated with AppArmor and SELinux The book closes with a look at the use of both open source and proprietary tools when building a layered security strategy for Linux operating system environments Using real world examples and exercises this useful resource incorporates hands on activities to walk students through the fundamentals of security strategies related to the Linux system

Clinical Supervision and Professional Development of the Substance Abuse Counselor United States. Department of Health and Human Services, 2009 Clinical supervision CS is emerging as the crucible in which counselors acquire knowledge and skills for the substance abuse SA treatment profession providing a bridge between the classroom and the clinic Supervision is necessary in the SA treatment field to improve client care develop the professionalism of clinical personnel and maintain ethical standards Contents of this report 1 CS and Prof l Develop of the SA Counselor Basic info about CS in the SA treatment field Presents the how to of CS 2 An Implementation Guide for Admin Will help admin understand the benefits and rationale behind providing CS for their program s SA counselors Provides tools for making the tasks assoc with implementing a CS system easier Illustrations

Provision of Mental Health Counseling Services Under TRICARE Institute of Medicine, Board on the Health of Select Populations, Committee on the Qualifications of Professionals Providing Mental Health Counseling Services Under TRICARE, 2010-06-23 In this book the IOM makes recommendations for permitting independent practice for mental health counselors treating patients within TRICARE the DOD s health care benefits program This would change current policy which requires all counselors to practice under a physician s supervision without regard to their education training licensure or experience

ACA Ethical Standards Casebook Barbara Herlihy, Gerald Corey, 2014-11-04 This practical guide is ideal both for teaching future members of the profession about their ethical responsibilities and for reinforcing ethical competence among current professionals We strongly recommend this book Jeffrey E Barnett PsyD ABPP W Brad Johnson PhD Loyola University Maryland United States Naval Academy Coauthors Ethics Desk Reference for Counselors 2nd Edition Herlihy and Corey s text boosts the reader s ethical understanding leaps and bounds above mere reading of the ACA Code of Ethics With multifaceted case study examples and an integrated approach to tackling

ethical dilemmas this book is a must read for students counselors counselor educators and supervisors Shannon Hodges PhD Michael Knight Niagara University Graduate Student Niagara University ACA Ethics Revision Task Force Member The seventh edition of this top selling text provides a comprehensive resource for understanding the 2014 ACA Code of Ethics and applying its principles to daily practice Each individual standard of the Code is presented with an explanatory case vignette and a Study and Discussion Guide is provided at the beginning of each major section of the Code to stimulate thought and discussion Common ethical concerns with instructive case studies are then explored in individual chapters Topics addressed include client rights and informed consent social justice and counseling across cultures confidentiality counselor competence working with minor clients managing boundaries client harm to self or others counselor training and supervision research and publication and the intersection of ethics and law Chapters new to this edition examine managing value conflicts and the issues surrounding new technology social media and online counseling The Casebook also contains an Inventory of Attitudes and Beliefs About Ethical Issues to assist counselors in developing a personal ethical stance This eighth edition provides a current and comprehensive discussion of counselors legal and ethical responsibilities an examination of state and federal laws as they relate to practice and helpful risk management strategies Attorney Nancy Wheeler and Burt Bertram a private practitioner and counselor educator offer real world practical tips to help navigate professional risks while providing competent clinical care New or updated topics include matters surrounding informed consent current case law on duty to warn protect and issues surrounding suicide in college university settings electronic records and ransomware concerns and updates on state licensure board data regarding boundary violations The authors legal and ethical decision making model will assist counselors and students with processing their own legal and ethical dilemmas and the ACA Code of Ethics is included as a handy reference Requests for digital versions from ACA can be found on www.wiley.com To purchase print copies please visit the ACA website Reproduction requests for material from books published by ACA should be directed to publications.counseling.org

Counselling for Maternal and Newborn Health Care
World Health Organization,2010 The main aim of this practical Handbook is to strengthen counselling and communication skills of skilled attendants SAs and other health providers helping them to effectively discuss with women families and communities the key issues surrounding pregnancy childbirth postpartum postnatal and post abortion care Counselling for Maternal and Newborn Health Care is divided into three main sections Part 1 is an introduction which describes the aims and objectives and the general layout of the Handbook Part 2 describes the counselling process and outlines the six key steps to effective counselling It explores the counselling context and factors that influence this context including the socio economic gender and cultural environment A series of guiding principles is introduced and specific counselling skills are outlined Part 3 focuses on different maternal and newborn health topics including general care in the home during pregnancy birth and emergency planning danger signs in pregnancy post abortion care support during labor postnatal care of the mother and

newborn family planning counselling breastfeeding women with HIV AIDS death and bereavement women and violence linking with the community Each Session contains specific aims and objectives clearly outlining the skills that will be developed and corresponding learning outcomes Practical activities have been designed to encourage reflection provoke discussions build skills and ensure the local relevance of information There is a review at the end of each session to ensure the SAs have understood the key points before they progress to subsequent sessions

The College and University Counseling Manual Shannon Hodges, PhD, LMHC, ACS, Kimber Shelton, PhD, Michelle Lyn, PhD, 2016-08-28 Campus counseling services today must face the challenges of greater diversity and complexity on campus while making do with fewer resources In order to be maximally effective they must be willing to engage with other services within and beyond the campus itself This comprehensive manual for campus mental health and student affairs professionals is specifically designed to provide the most current information available regarding critical issues impacting the mental health and educational experiences of today s college students It is unique in its focus on outreach beyond the walls of the counseling center and how counseling services can coordinate their efforts with other on and off campus institutions to expand their reach and provide optimal services Written for both mental health counselors and administrators the text addresses ethical and legal issues campus outreach crisis and trauma services substance abuse sexual minorities spiritual and religious issues bullying and aggression web based counseling and psychoeducational services The authors of this text distill their expertise from more than 30 years of combined experience working and teaching in a variety of college and university counseling centers throughout the United States The book serves as both a comprehensive text for courses in college counseling and college student affairs and services as well as an all inclusive manual for all college and university mental health and student affairs professionals

Key Features Offers comprehensive up to date coverage of college counseling center practices and programming Provides a unique focus on integration and coordination with other student services within and beyond the campus Covers a wide range of counseling services including academic and residential Discusses critical contemporary issues such as substance abuse response to violent and traumatic events internet bullying and diversity concerns Written by authors with a wide range of experience in counseling services and other student affairs

Preventing Adolescent Suicide Dave Capuzzi, Larry B. Golden, 1988 First Published in 1988 Routledge is an imprint of Taylor Francis an informa company

Code of Federal Regulations ,1979 Special edition of the Federal Register containing a codification of documents of general applicability and future effect with ancillaries

County of Colusa Alcohol Program, Colusa County Counseling Center, July 1, 1986 Through June 30, 1987 California. Department of Alcohol and Drug Programs. Audit Services Section, 1989

Model Rules of Professional Conduct American Bar Association. House of Delegates, Center for Professional Responsibility (American Bar Association), 2007 The Model Rules of Professional Conduct provides an up to date resource for information on legal ethics Federal state and local courts in all jurisdictions look to the Rules for guidance in solving lawyer

malpractice cases disciplinary actions disqualification issues sanctions questions and much more In this volume black letter Rules of Professional Conduct are followed by numbered Comments that explain each Rule s purpose and provide suggestions for its practical application The Rules will help you identify proper conduct in a variety of given situations review those instances where discretionary action is possible and define the nature of the relationship between you and your clients colleagues and the courts

Handbook of Multicultural Competencies in Counseling and Psychology Donald B. Pope-Davis,Hardin L.K. Coleman,William Ming Liu,Rebecca L. Toporek,2003-07-23 Cultural differences affect the way people think feel and act In an increasingly diverse society multicultural competency in research and counseling is not merely a matter of political correctness It is a matter of scientific and professional responsibility Handbook of Multicultural Competencies in Counseling and Psychology is the first book to offer the theoretical background practical knowledge and training strategies needed to achieve multicultural competence Focusing on a wide range of professional settings editors Donald B Pope Davis Hardin L K Coleman William Ming Liu and Rebecca L Toporek provide a compendium of the latest research related to multicultural competency and the hands on framework to develop specialized multicultural practices Promoting an appreciation of cultural differences this innovative text includes A review of major measures of multicultural competency An analysis of popular empirically supported treatments within the schema of multicultural competency Information on multicultural competencies and accreditation An overview of ethical implications Teaching strategies to achieve multicultural competency Handbook of Multicultural Competencies in Counseling and Psychology provides a comprehensive foundation for understanding and integrating multiculturalism in all areas of professional practice Offering directions for growth and development the editors and a distinguished group of contributors explore emerging issues within the field An indispensable resource for psychologists social workers school counselors and teachers this handbook is also an ideal supplementary text for students in counseling and clinical practice courses

Handbook on Educational Specialist Evaluation James Stronge,Pamela Tucker,2014-05-22 Easy to use authoritative and flexible the tools in this book and CD ROM have been developed over the last 15 years and have been field tested in over 500 schools These tools will empower you to do your evaluations based on current thinking and best practices

The Code of Federal Regulations of the United States of America ,1976 The Code of Federal Regulations is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government

Legal Issues in Counselling & Psychotherapy Peter Jenkins,2002-12-26 Peter Jenkins is a Lecturer in Counselling at the University of Manchester and a member of the Professional Conduct Committee of the British Association for Counselling and Psychotherapy He is author of three books on the law and counselling including Counselling Psychotherapy and the Law London SAGE 1997 Providing much needed advice and reference this book examines the rapidly growing range of situations in which therapists find themselves in contact with the law The book covers the current legal context of therapeutic work and

specific implications for therapists in relation to working with survivors of sexual abuse false memory and the implications of the Human Rights Act The book also examines the implications of professional regulation

Supporting Online Students Anita Crawley, 2012-01-31 *Supporting Online Students* shows how effective and efficiently delivered support services improve academic success and course retention for online learners Drawing on a decade s worth of research Anita Crawley describes the scope of services from admissions and registration to advising and student engagement The book includes guidelines and standards planning and implementation innovative practices and describes specialized services needed by particular online student groups Effective student support is the single most important factor in sustaining high quality online learning programs Anita Crawley presents the most effective guide to achieving that success Her book is a blueprint for building thriving online programs through comprehensive student support Ray Schroeder director Center for Online Learning Research and Service University of Illinois Springfield As distance learning continues to grow this book addresses the often neglected other side of the coin online student services This book provides a great introduction and overview of the research literature and innovative practices for planning implementing and evaluating support services for online learners George Steele director eStudent Services OhioLearns Anita Crawley has crafted a splendid volume on a topic of increasing importance in contemporary higher education Her book promises to be the foundational piece for those who work with students in an online environment Her thinking and analysis are superb and undoubtedly will provide the basis upon which to develop online programs and services in the future John H Schuh Distinguished Professor of Educational Leadership and Policy Studies Emeritus Iowa State University Bringing together extensive examples of innovative practices summaries of current research and a wealth of experience in student services Anita Crawley s comprehensive guide to supporting online students is a rich resource for institutions with existing growing or new online programs Diane J Goldsmith former executive director Connecticut Distance Learning Consortium

Resources in Education ,1985 **University of Michigan Official Publication** University of Michigan,1988 Each number is the catalogue of a specific school or college of the University *Abstracts of Active Projects* ,1990 [Ask a Manager](#) Alison Green,2018-05-01 From the creator of the popular website *Ask a Manager* and New York s work advice columnist comes a witty practical guide to 200 difficult professional conversations featuring all new advice There s a reason Alison Green has been called the Dear Abby of the work world Ten years as a workplace advice columnist have taught her that people avoid awkward conversations in the office because they simply don t know what to say Thankfully Green does and in this incredibly helpful book she tackles the tough discussions you may need to have during your career You ll learn what to say when coworkers push their work on you then take credit for it you accidentally trash talk someone in an email then hit reply all you re being micromanaged or not being managed at all you catch a colleague in a lie your boss seems unhappy with your work your cubemate s loud speakerphone is making you homicidal you got drunk at the holiday party Praise for *Ask a Manager* A must read for anyone who works Alison

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