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This comprehensive guide to selecting, caring for and enjoying a trailer ready sailboat will answer all your questions about fitting out, care of your sails, launching and retrieval, and boat maintenance. Introducing a complete self-care guide to prevention, nutrition, detoxification, energy maintenance, stress reduction, herbal remedies, exercise, and more--based on the ancient tradition of Chinese medicine. With THE BODY OWNER'S MANUAL, you'll learn how to use your body's natural energy to achieve the physical and spiritual balance that equals good health. More than two hundred CEOs reveal their candid insights on how to build and foster a corporate culture that encourages innovation and drives results In Quick and Nimble, Adam Bryant draws on interviews with more than two hundred CEOs to offer business leaders the wisdom and guidance to move an organization faster, to be quick and nimble, and to rekindle the whatever-it-takes collective spark of a start-up workplace, all with the goal of innovating and thriving in a relentlessly challenging global economy. By analyzing the lessons that these leaders have shared in his regular "Corner Office" feature in The New York Times, Bryant has identified the biggest drivers of corporate culture, bringing them to life with real-world examples that reflect this hard-earned wisdom. These men and women—whose ranks include Jeff Weiner of LinkedIn, Tony Hsieh of Zappos, Angie Hicks of Angie's List, Steve Case of Revolution (and formerly AOL), and Amy Gutmann of the University of Pennsylvania—offer useful insights and strategies for creating a corporate culture of innovation and building a high-performing organization that unleashes the passion and energy of its employees. As the world shifts to more of a knowledge economy, the winners will be companies that can attract and retain the best and brightest employees by creating an environment where they can grow, contribute, and feel rewarded. Through the wisdom of these leading chief executives, Quick and Nimble offers a keen understanding of leadership, recruiting, and the forces that shape corporate culture and a clear road map to bring success and energy to any organization. A classic guide to trees you own on your property. The care and feeding of trees, as well as how and where to plant and keep them healthy for their very long lives. How to improve the asset value of your property by adding and caring for a live addition that may very well last longer than your house itself. Partial Contents: Important Precautions Model Information and Parts Diagram - Deciduous Model - Evergreen Model Packaging - Roots - Truck and Branches Installation (Planting) - Materials - Instructions Maintenance Schedule Maintenance Instructions - Watering - Installing a Trunk Guard - Preventing and Correcting Encircling Roots - Mulching - Fertilizing - Checking Tree Health - Checking Tree Safety - Pruning Protecting Tree from Construction Damage Record of Tree Types and Locations Service and Repair - How to Hire an Arborist - Record of Service Troubleshooting Other Sources of Help In the Event of an Emergency... Get Your Copy Now. The Chainsaw Operator's Manual is an essential safety tool for chainsaw operators. It is the ultimate guide to basic chainsaw operating techniques covering safety, maintenance and cross-cutting, but not tree felling. Detailed diagrams illustrate horizontal, vertical and boring cuts, as well as trimming and cross-cutting techniques. Safety considerations are discussed, including workplace safety, occupational hazards, kick-back and identifying dangerous trees. An explanation of the 'tension' and 'compression' forces in timber is also provided to help you understand where to begin cutting to avoid jamming the saw. The book covers chainsaw maintenance in detail, explains all aspects of the equipment and helps you select the right chainsaw and personal protection equipment for your needs. Trouble-shooting charts are included to help you solve operating problems. This manual has been updated to take into account the most recent changes in nationally accredited competency standards. It is a must-have for anyone operating a chainsaw. YOU: The Owner's Manual by Mehmet Oz, M.D. has descriptive copy which is not yet available from the Publisher. Cutting-edge, user-friendly, and comprehensive: the revolutionary guide to the brain, now fully revised and updated At birth each of us is given the most powerful and complex tool of all time: the human brain. And yet, as we well know, it doesn't come with an owner's manual—until now. In this unsurpassed resource, Dr. Pierce J. Howard and his team distill the very latest research and clearly explain the practical, real-world applications to our daily lives. Drawing from the frontiers of psychology, neurobiology, and cognitive science, yet organized and written for maximum usability, The Owner's Manual for the Brain, Fourth Edition, is your comprehensive guide to optimum mental performance and well-being. It should be on every thinking person's bookshelf. What are the ingredients of happiness? Which are the best remedies for headaches and migraines? How can we master creativity, focus, decision making, and willpower? What are the best brain foods? How is it possible to boost memory and intelligence? What is the secret to getting a good night's sleep? How can you positively manage depression, anxiety, addiction, and other disorders? What is the impact of nutrition, stress, and exercise on the brain? Is personality hard-wired or fluid? What are the best strategies when recovering from trauma and loss? How do moods and emotions interact? What is the ideal learning environment for children? How do love, humor, music, friendship, and nature contribute to well-being? Are there ways of reducing negative traits such as aggression, short-temperedness, or irritability? What is the recommended treatment for concussions? Can you delay or prevent Alzheimer's and dementia? What are the most important ingredients to a successful marriage and family? What do the world's most effective managers know about leadership, motivation, and persuasion? Plus 1,000s more topics! A manual for missionaries in service as well as for people preparing themselves for cross cultural ministry. Outlines the skills and sensitivities needed to communicate the Gospel to peoples of a totally different world view to your own. Includes case studies from Papua New Guinea applying the principles required for cross cultural communication. Includes a bibliography and indexes. The author is currently director of training and field consultant for AOG World Missions, Australia. He has more than 25 years experience in Papua New Guinea as a missionary. New from Edmund, a complete guide to buying, financing, insuring & maintaining cars. The book will

analyze how to negotiate the purchase of a new or used car, how to finance, insure & prepare for selling a car. A section will explain dealer options that do not add value at resale. Chapters on car care will explain the need for basic maintenance & will provide easy-to-use charts to aid the user in keeping maintenance records. Leading kitchen gear experts Lisa McManus and Hannah Crowley share what they really think about Dutch ovens, air fryers, grills, and more in this indispensable handbook for gear heads everywhere. The perfect gift for fledgling cooks, newlyweds, cooking nerds, and new homeowners. Ever wondered why your knives dull so quickly? Whether it's safe to stand next to a running microwave? If compostable dinnerware is really better for the environment? With its combination of straight-talking, science-backed advice from professional equipment reviewers Lisa McManus and Hannah Crowley, practical how-to guides, engrossing trivia, and beautiful full-color photography, Kitchen Gear is an indispensable source of collected wisdom you won't find anywhere else. Hannah and Lisa's unfiltered takes on which pieces are (and aren't) worth it: Spring for the high-end blender; rethink that knife block. And did you know you can make pour-over coffee with a dollar-store funnel? Improve your cooking with 100+ recipes that teach you what your gear is capable of: Use your sheet pan to make the easiest-ever layer cake. Make crispy fried garnishes in your microwave. Plus, use common tools in creative ways—fully-loaded nachos on the grill, anyone? Answers to all the hows, whys, and "wait, what?"s of your equipment: The question-and-answer format covers everything from frequently asked questions to real head-scratchers. Keep your tools in top condition: Season your pans the right way, de-stinkify silicone ice trays, and finally get that gunk off your toaster oven. Peek behind the scenes: Read all about the zany lengths Lisa, Hannah, and their team will go to for answers—from sawing coolers in half to programming knife-wielding robots. Stock your kitchen with the best of the best: A buying guide points you to the top performers from America's Test Kitchen's rigorous reviews. It's never too late. Whether you're a new Christian or you've walked the road for decades, it's never too late to find the critical truths that make life make sense. We often start out believing that common sense will be enough, that we're prepared for the road ahead with our good values and quick thinking. It doesn't take long to learn otherwise. A broken friendship. An obsessive career. Financial distress. Even empty success. We come back to God, searching for insight, for hope. And He provides. Nothing can replace studying the Bible. Best-selling author and pastor Charles Swindoll has spent decades studying its pages and teaching its precepts. But if sixty-six books seem overwhelming, The Owner's Manual for Christians is the perfect starting place: a biblical summary of the major truths that anchor the Christian life. From grace to freedom, these chapters walk the reader through the keys to a life well lived—drawn from the Creator of life itself. Life is often confusing, but it does not have to be impossible. Read The Owner's Manual for Christians and find hope for the road ahead. Rev. ed. of: First aid/CPR/AED for schools and the community. 3rd ed. c2006. This book is the owner's manual that did not come with your HSA. Health Savings Accounts are becoming a more common part of average Americans' lives. Paired with HSA-qualified health plans, they cover a growing number of Americans' health care costs. And the trends indicate that they'll become an even more important part of more people's health care in the future. This book is designed to help you understand HSAs and HSA-qualified health plans. When you enroll in these plans, you often receive a mass of literature about the health plan, outlining what services are covered, your cost-sharing, exclusions, rules to follow, and how to appeal a claim denial, among other topics. You probably received some information about the HSA itself from your trustee. It most likely came in the form of a glossy twelve-page brochure with pictures of smiling families and caring doctors, plus some very basic information about how to set up your account, how much you could contribute, and a partial list of expenses eligible for tax-free distribution. That level of information is simply inadequate for you to manage your HSA. If you rely on that information alone, you'll probably end up doing something inadvertently that runs afoul of HSA rules and regulations. Even if your HSA custodian is the rare one that provides adequate and easy-to-understand information in its printed materials and online to keep you in compliance, you'll never learn how to maximize the benefit of your HSA. HSA trustees simply do not provide this information. So where do you turn for complete information on remaining compliant with HSA rules and regulations and maximizing the short-term and long-term tax advantages of your HSA? Right here, with this book. HSA Owner's Manual is the most comprehensive guide to HSAs available anywhere. This book is the owner's manual that did not come with your HSA. If you follow the advice in this book, you'll keep your HSA in compliance with current HSA rules and regulations. You'll also learn about sources of updated information as the IRS releases new rules and interpretations and as the Department of Health and Human Services issues health care reform regulations that impact HSAs. Your HSA trustee may offer similar information, but probably not in an easy-to-understand format and certainly not in a single volume. In addition, this book delivers information that no HSA trustee offers—strategies to help you maximize your financial opportunity as an HSA account holder. You'll learn how to integrate your HSA into your short-term tax savings and long-term asset building strategies. You'll receive information that will help you determine when you should use your HSA as a reimbursement account and when you'll benefit from utilizing it as a long-term financial asset. May your journey through the pages of this book reduce your confusion about your HSA and help you embrace it to unlock its hidden value for your long-term financial health. Many of the people responsible for a website don't have a clue what's required to build one and keep it up and running. The job of planning, launching, and managing a site often falls to people who have little or no experience in web design or development. Website Owner's Manual is for the thousands of marketers, IT managers, project leaders, and business owners who need to put a website in place and keep it running with a minimum of trouble. Using clever illustrations, easy-to-follow lists and diagrams, and other friendly touches, Website Owner's Manual helps readers form a vision for a site, guides them through the process of selecting a web design agency, and gives just enough background to help them make intelligent decisions throughout the development process. This book provides a jargon-free overview of web design, including accessibility, usability, online marketing, and web development techniques. Using Website Owner's Manual, readers master the vocabulary and concepts they need to discuss how a website dovetails with the needs of a business. This book will help them work confidently with the designers and developers building and maintaining a site so they can concentrate on what your website needs to do. Purchase of the print book comes with an offer of a free PDF, ePub, and Kindle eBook from Manning. Also available is all code from the book. Set in a Paris apartment block, this novel describes in minute detail the lives of the inhabitants and the apartments they inhabit at a specific moment in time. The Death Star is a spherical space station, the size of a small moon, highly armored and armed to destroy anything from enemy spaceships to whole planets. Using cutaway drawings, exploded diagrams and photographs, backed by detailed technical specifications and descriptions of the onboard systems, this owner's manual reveals the technology contained within and lays bare the awesome power (and weaknesses) of the Empire's ultimate weapon. As the number of community pools and waterparks grows nationwide, participation in aquatic activities is also growing. Lifeguards must receive proper and effective training, and maintain their skills to ensure their ability to work effectively with others as a part of a lifeguard team. This manual will supplement your in-service training to keep your knowledge and skills sharp.

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